

## AGENDA

**Meeting:** PEWSEY AREA BOARD  
**Place:** Coronation Hall, East Grafton SN8 3DB  
**Date:** Monday 12 May 2014  
**Time:** 7.00 pm

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Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Sharon Smith (Democratic Services Officer), on 01225 718378 or email [sharonL.smith@wiltshire.gov.uk](mailto:sharonL.smith@wiltshire.gov.uk)  
Or Caroline Brailey (Pewsey Community Area Manager) 01225 718609 or email [caroline.brailey@wiltshire.gov.uk](mailto:caroline.brailey@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Jerry Kunkler	Pewsey
Paul Oatway	Pewsey Vale
Stuart Wheeler	Burbage + Bedwyns

***Map enclosed at page 1***

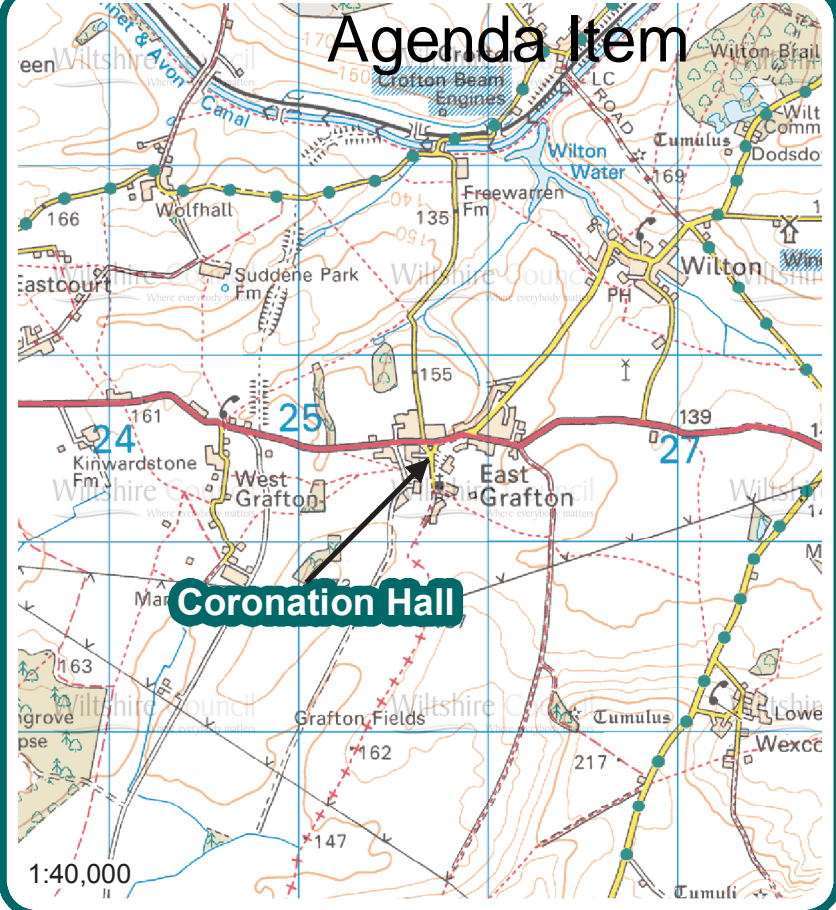
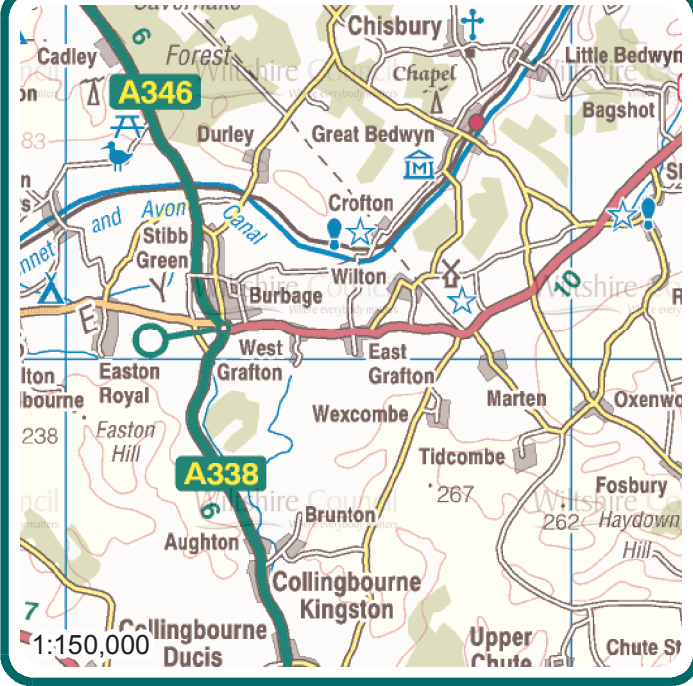
	<b>Time</b>
<p>1 <b>Welcome and Introductions</b></p>	7:00 pm
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 3 - 18</i>)</p> <p>To approve and sign the minutes of the meeting held on 10 March and special meeting held on 27 March 2014.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7:05 pm
<p>5 <b>Chairman's Announcements</b> (<i>Pages 19 - 20</i>)</p> <p>a. Dementia Friendly Community b. No Cold Calling Zone</p>	
<p>6 <b>Partner Updates</b></p> <p>To receive any updates from partner organisations:</p> <p>6a <b>Wiltshire Police</b> (<i>Pages 21 - 22</i>)</p> <p>6b <b>Wiltshire Fire and Rescue Service</b></p> <p>To include an update on the recruitment of retained fire service officers.</p> <p>6c <b>Wiltshire Clinical Commissioning Group (CCG)</b></p> <p>6d <b>Parish Councils</b> (<i>Pages 23 - 28</i>)</p> <p>6e <b>Pewsey Youth Advisory Group (YAG)</b></p> <p>6f <b>Pewsey Area Campus Team</b></p> <p>6g <b>Good Neighbour Scheme</b> (<i>Pages 29 - 30</i>)</p> <p>6h <b>Army Rebasing</b></p> <p>6i <b>Pewsey Community Area Partnership (PCAP)</b> (<i>Pages 31 - 34</i>)</p> <p>To include:</p> <ul style="list-style-type: none"> <li>a presentation on the recent review of PCAP and the Community Area Plan for endorsement by the Area Board; and</li> </ul>	7:25 pm

- Details of the consultation with Parishes on issues affecting them in the community area.

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|----|--|---------|
| 7  | <p><b>Review of Local Bus Services</b> (<i>Pages 35 - 36</i>)</p> <p>A consultation is currently taking place with regards to bus services within the Pewsey community area and is due to close on 14 May. Further details on the consultation are provided for the Boards consideration and response.</p> | 7:45 pm |
| 8  | <p><b>Community Area Transport Group (CATG)</b> (<i>Pages 37 - 40</i>)</p> <p>To receive an update from the CATG following its meeting held on 23 April and consider any recommendations arising.</p>  | 8:05 pm |
| 9  | <p><b>Local Highways Priorities</b> (<i>Pages 41 - 60</i>)</p> <p>An officer will present the list of highways repair priorities identified within the Pewsey Community Area for the Board's approval.</p>   | 8:10 pm |
| 10 | <p><b>Community Area Grants</b> (<i>Pages 61 - 68</i>)</p> <p>To determine any applications for Community Area Grants.</p>   | 8:30 pm |
| 11 | <p><b>Urgent Business</b></p> <p>Time permitting, the Chairman will invite questions and comments on issues not covered elsewhere in the agenda.</p>   | 8:40 pm |
| 12 | <p><b>Future Meeting Dates and Close</b></p> <p>The next meeting of the Pewsey Area Board is scheduled for 7 July 2014, 7pm at Bouverie Hall, North St, Pewsey SN9 5EQ.</p>  |         |

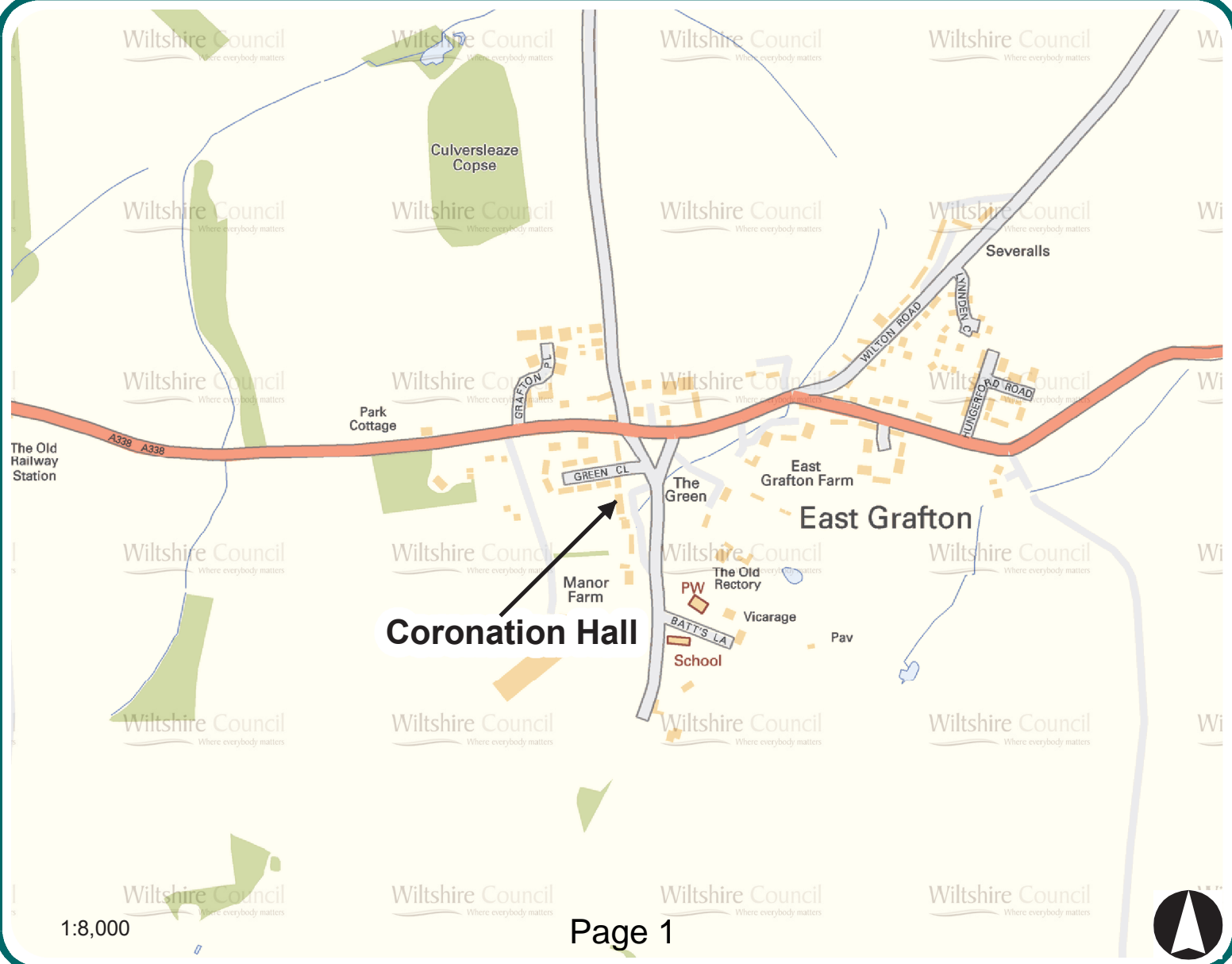
<p><b>Future Meeting Dates</b></p> <p><b>Monday, 7 July 2014</b> 7.00 pm Bouverie Hall, North St, Pewsey SN9 5EQ</p> <p><b>Monday, 15 September 2014</b> 7:00 pm Pewsey Vale School, Wilcot Rd, Pewsey SN9 5EW</p> <p><b>Monday, 3 November 2014</b> 7:00 pm Woodborough Social Club, Smithy Lane, Pewsey SN9 5PL</p>
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# Agenda Item



**Coronation Hall**  
East Grafton  
Marlborough  
SN8 3DB

**Wiltshire Council**  
Where everybody matters



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# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** The Shak (Youth Development Centre), Wilcot Road, Pewsey SN9  
5EW  
**Date:** 27 March 2014  
**Start Time:** 10:30am  
**Finish Time:**

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Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) [sharonL.smith@wiltshire.gov.uk](mailto:sharonL.smith@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman)  
Cllr Paul Oatway  
Cllr Stuart Wheeler (Vice Chairman)

### **Wiltshire Council Officers**

Caroline Brailey, Community Area Manager  
Sharon Smith, Senior Democratic Services Officer

### **Partners**

Anthony Hadrell – Alzheimers Support

**Total in attendance: 6**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
17	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting.</p>
18	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Ian Gibbons, Associate Director Wiltshire Council.</p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Chairman's Announcements</u></p> <p>No announcements were made.</p>
21	<p><u>Funding applications</u></p> <p>The Area Board considered a Councillor Led Initiative for a Dementia Arts Project.</p> <p><b><u>Decision</u></b>  <b>Alzheimers Support was awarded £1,000 towards a Dementia Arts Project.</b>  <b><i>Reason The application met the Community Area Grants criteria for 2013/14 and would benefit the community, noting that the Board agreed at its meeting in early March to work towards becoming a Dementia Friendly Community.</i></b></p>
22	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board would take place at 7pm on Monday 12 May 2014 at Coronation Hall, East Grafton SN8 3DB.</p> <p>The Chairman thanked everyone for attending.</p>



## MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Burbage Village Hall, Eastcourt Rd, Burbage SN8 3AJ  
**Date:** 10 March 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

Sharon Smith (Senior Democratic Services Officer), Tel: 01225 718378 or (e-mail) [sharonL.smith@wiltshire.gov.uk](mailto:sharonL.smith@wiltshire.gov.uk)

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### **In Attendance:**

#### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman)  
Cllr Paul Oatway  
Cllr Stuart Wheeler (Vice Chairman)  
Cllr Jonathon Seed  
Cllr Richard Gamble

#### **Wiltshire Council Officers**

Caroline Brailey, Community Area Manager  
Nicole Smith, Head of Strategic Housing  
Karen Brown, Youth Development Co-ordinator  
Steve Matthews, Community Coordinator Highways

#### **Parish Councils**

Burbage Parish Council - Michaela Grabowski  
Charlton and Wilsford Parish Council – Christopher Beese  
Chirton and Conock Parish Council – Paul Mills  
Easton Parish Council – Hew Helps  
Grafton Parish Council – Natalie Bullock  
Great Bedwyn Parish Council – Roger Durie  
Ham Parish Council – Susie Eldridge  
Manningford Parish Council – Bernard Gaskin

Milton Lilbourne Parish Council – Robert Jones, Ken Bryant  
North Newnton Parish Council – Carolyn Whistler  
Pewsey Parish Council – Caroline Dalrymple, Simon Shaw, Peter Deck, Andrew  
Whitney, Terry Eyles, Curley Haskell  
Rushall Parish Council – Richard Tilbury, Colin Gale, John Rogers  
Shalbourne Parish Council – Mike Lockhart  
Upavon Parish Council – Russ Appleton  
Wilcot and Huish Parish Council – Dawn Wilson  
Woodborough Parish Council – John Brewin

**Partners**

Wiltshire Police – Matt Armstrong  
Office of the Police and Crime Commissioner – Pam Gough  
Wiltshire Fire and Rescue – Mike Franklin  
Wiltshire CCG – James Slater, Anna Collings  
Healthwatch Wiltshire – Paul Lefever  
Pewsey Campus Team – Charmian Spickernell, Caroline Baynes, Curley Haskell  
Pewsey Community Area Partnership (PCAP) – Patrick Wilson  
Pewsey Vale School – Steve Hartley  
Pewsey Primary School – Nicola Gilbert  
Good Neighbours Scheme – Mary Soellner

**Total in attendance: 71**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers and the visiting cabinet representatives, Councillor Jonathon Seed and Councillor Richard Gamble.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <p>Ian Gibbons - Associate Director Wiltshire Council  Stephen Hepworth – Alton Barnes Parish Council  Dee Nix – Wilcot and Huish Parish Council  Bob Woodward – Pewsey Parish Council  Bob King - PCAP</p>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 13 January were agreed as a correct record and signed by the Chairman.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman highlighted the following announcements as provided within the agenda pack:</p> <ul style="list-style-type: none"> <li>• <b>Dementia Strategy Consultation</b> – The strategy outlined plans for how organisations would work together. The consultation period would end on 19 May. The authority's desire was for dementia friendly communities across the county and it was noted that Royal Wootton Bassett and Cricklade was a pilot area to test the dementia friendly toolkit which it was hoped would be made available to all across the County shortly.</li> </ul> <p>The Community Area Manager made the Board aware of a local Arts Club for Dementia Sufferers that had been running as a pilot in the Pewsey area for 10 weeks but required funding to ensure it was able to continue. Noting that some areas within Wiltshire were making a pledge to become dementia friendly the Pewsey area may wish to consider whether it too wanted to make the pledge and also whether to support funding towards the project.</p>

	<p>A motion was therefore likely to be put forward during the funding item later in the agenda for consideration.</p> <ul style="list-style-type: none"> <li>• <b>Library Memory Group</b> – Four new library groups had started in January for those with memory loss and dementia and their carers in Pewsey, Purton, Warminster and Mere. Sessions were run weekly and were free of charge.</li> </ul> <p>Wiltshire Libraries were keen to speak to anyone who may be interested in volunteering at these groups.</p> <ul style="list-style-type: none"> <li>• <b>Rural Development Funding</b> – a representative from North Wessex Downs and Plain Action Local Action Groups (LAGs) was available both before and after the meeting to make attendees aware of their plans to bid for Rural Development Programme for England (RDPE) funding to enable them to continue their LEADER programmes during 2015-2020.</li> </ul>
6	<p><u>Cabinet representative</u></p> <p>Cllr Jonathon Seed, Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding was welcomed to the meeting to inform all present of his role and to answer questions arising.</p> <p>Cllr Seed confirmed that as a member of the Council’s Executive Committee he had 4 Councillors supporting him in his role which included Cllr Jerry Kunkler for leisure and sport. The details provided on his portfolio areas included:</p> <p>Resilient communities were at the centre of the Council’s business plan. The involvement of the voluntary sector was invaluable in building strong communities.</p> <p>Pewsey was one of 18 area boards across the county, which were a groundbreaking initiative set up by the Council in 2009 to bring local decision making to a local community level. Their success was recognised by many neighbouring counties many authorities of which had visited the authority to learn from the process.</p> <p>A review of the area board structure was currently underway and due to be completed shortly. The revised structure was likely to result in a further enhancement the role of the boards.</p> <p>The idea of Campus projects was given approval by Cabinet following a review of leisure centres which revealed that to maintain the centres at their existing state (many of which required updating) would cost at least this amount over the next 25 years. The Campus projects would allow new facilities to be built to meet the ongoing needs of local communities.</p> <p>Leisure had been incorporated within the Public Health portfolio of the Council and it was hoped that the integration would further enhance the Councils goal to</p>

	<p>achieve a healthy community within Wiltshire. Leisure services and libraries alike would be incorporated within campus plans across the county.</p> <p>The Public Health department were already looking at ways in which to incentivise the community to keep healthy.</p> <p>Cllr Seed's responsibility for flooding had seen a busy few months. The Council strived to coordinate a proactive approach with the community to alleviate flooding within Wiltshire. Flood planning within the Wiltshire area was good with many small schemes taking place to minimise the amount of flooding.</p> <p>Indicative to the rest of the country, finance was an important factor on the work that could be undertaken and the services that could be provided. Discussion around this included that of bus services. Although this was not within the portfolio of Cllr Seed he reiterated the importance of the community working together to help ensure future provision was maintained in the areas where it was needed most, noting the ever reducing funds received from central government.</p> <p>Highways was also raised as an area of concern, noting the increasing number of potholes around the area and the impact this had on cycling. The Chairman confirmed that he would take this forward with the responsible Cabinet member to see what could be done.</p> <p>The Chairman thanked Cllr Seed for his time and for the informative presentation.</p>
7	<p><u>Campus Update</u></p> <p>The Chairman welcomed Curly Haskell, member of the Campus Team to give a presentation on the work undertaken to date.</p> <p>As outlined within the report given by Cllr Seed, Curly Haskell reiterated that the Campuses were being established to ensure a community facility sustainable for the next 25 years.</p> <p>The Campus Team was strong and resolute in its objectives with a wide breadth of experience in its membership.</p> <p>Following consultations undertaken 4 main themes had been identified for the resulting campus as follows:</p> <ul style="list-style-type: none"> <li>• Modern Youth Facility – the current SHAK facility was well supported with strong evening attendance. The facility was also used for breakfast and lunch clubs which were also well attended.</li> <li>• Modern Leisure Centre – the buildings would need to provide a good amount of multi purpose spaces that could be used for a wide range of uses.</li> </ul>

	<ul style="list-style-type: none"> <li>• Community Services – the ability to bring all services under one roof. Better coordination and communication was better for users.</li> <li>• Satellite services – the Pewsey community area was spread over 30 miles from east to west and therefore a form of mobile service was desirable.</li> </ul> <p>A strong relationship was developing with Pewsey Vale School and the team were hoping to build similar relationships with the Children’s Centre and primary schools within the proposed site areas.</p> <p>Draft plans for the campus site next to the Pewsey Vale School included a Multi Use Games Area (MUGA). Although on school land this formed part of the campus and could be used by the school during the day and the community outside of school hours.</p> <p>A draft plan of what the proposed campus could comprise was shown to give the Board an idea on what could be achieved.</p> <p>Following questions received clarification was given that parking had been taken into consideration and any campus proposals would not reduce the amount available.</p> <p>In terms of health services, a clinical room was currently incorporated within proposed plans although no agreement had been made with any provider as it was not yet at that stage.</p> <p>Dr Collings, a local GP in attendance, confirmed that referrals were made to the active health scheme, although it was recognised that this was not always easy to access in the past.</p> <p>The Chairman thanked Curly Haskell for the update and the Board looked forward to receiving recommendations from the Team at a future meeting.</p>
8	<p><u>Youth Activity Review</u></p> <p>Cllr Richard Gamble, Portfolio Holder Education, Skills and Youth Wiltshire Council, gave a presentation on the youth activity review currently taking place.</p> <p>Cllr Gamble confirmed that the Council were keen to have the involvement of as many people as possible and encouraged all in attendance to feed into the consultation.</p> <p>The consultation had arisen to ensure the changing needs of young people were fully addressed and followed the submission of a report to Cabinet on 21 January.</p> <p>This was also in line with Campus proposals which it was noted would provide</p>

new opportunities in the way in which services could be provided in the future. The first campus was due to open in Corsham in June 2014.

The budget for 2014/15 had been set at Council on 25 February and included a need for cost savings across the authority, which included £191,000 from Integrated Youth Services.

The authority had a statutory duty to secure access to leisure time activities for young people. The Department of Education changed the guidance approximately 18 months ago that authorities should 'enable' services and not just 'provide' with an enhanced role for the voluntary sector in the community.

There were approximately 1,053 young people in the Pewsey community area. In 2012/13 over £9,000 had been allocated to young people initiatives, including to 'Have a Go' carnival, EPIC (young people's job club) and Great Bedwyn Youth Club sports project. It was important that the large number of voluntary groups involved in these initiatives were linked in a more effective way to maximise the services offered.

The 4 options being consulted were:

- Retain the current in-house service but reduce the cost
- Outsource the service
- Encourage and support staff to form a Public Service Mutual
- Develop a community led approach

Cabinet at its meeting held on 21 January had expressed an interest in Option 4.

The consultation process started on Friday 31 January and a final report with recommendations for future provision was expected to be presented to Cabinet on 22 April.

Feedback received to date as part of the consultation emphasised two main points:

- The public wanted to have a say on future delivery
- A wide range of activities was wanted

The outcome of the consultation should:

- Provide a better service for young people
- Give greater influence to young people on local provision
- Target resources and funding to those who needed it most
- Protect the vulnerable with safeguarding a top priority
- Deliver youth services in a different way
- Provide value for money and use of resources
- Improve the future environment (the Campus programme would provide this)
- Reflect the revised government guidance

	<p>All were encouraged to submit their views via the following websites:</p> <p><a href="mailto:voiceandinfluenceteam@wiltshire.gov.uk">voiceandinfluenceteam@wiltshire.gov.uk</a></p> <p>Further information could also be found at:</p> <p><a href="http://www.wiltshire.gov.uk/council/consultations/consultationypactivitiesreview.htm">http://www.wiltshire.gov.uk/council/consultations/consultationypactivitiesreview.htm</a></p> <p>Following the presentation a representative from the SHAK came forward to present a petition of approximately 300 signatures to save the SHAK. Cllr Richard Gamble confirmed that the petition would be taken into consideration as part the consultation.</p> <p>Welcoming the petition received the young people in attendance were encouraged to e-mail the Board with suggestions on how the Council could encourage better engagement by the young.</p> <p>The Chairman thanked Cllr Gamble for the presentation and encouraged all to participate in the consultation.</p>
9	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Matt Armstrong referred the meeting to the written update in the agenda and confirmed that a recent restructure in Wiltshire Police had resulted in a number of vacant inspector posts but that Matt would remain as the Inspector for the Pewsey community area.</p> <p>In being asked for his views on the SHAK, the Inspector confirmed that the service it provided was considered or benefit to the Pewsey community area.</p> <p>(b) <u>Wiltshire Fire and Rescue</u></p> <p>The written update which was circulated by Mike Franklin, of Wiltshire Fire and Rescue, was noted.</p> <p>(c) <u>Wiltshire Clinical Commissioning Group (CCG)</u></p> <p>James Slater (CCG) was in attendance and confirmed there was no update to be given.</p> <p>(d) <u>Pewsey Community Area Partnership</u></p> <p>Patrick Wilson presented the update to the Board which included that an initial trial on parish council issues was run at the last Partnership</p>



meeting and would be developed further over the coming months. Its purpose was to identify issues and ensure they were filtered through to the correct source (i.e. Area Board or Council).

A round table discussion would be taking place on Monday 17 March at Upavon regarding the army rebasing programme where all were encouraged to identify any issues of concern to be fed into the consultation process ending on 1 April 2014.

(e) Parish Councils

The updates as provided within the agenda pack were noted, as were the hard copies distributed at the meeting and available with these minutes from:

Rushall Parish Council  
Wilcot and Huish Parish Council

(f) Pewsey Youth Advisory Group (YAG)

The main concern of the Group related to the youth activity review and what effect it might have on the SHAK. The next meeting of the YAG would take place on Wednesday 12 March where discussion would centre on the Review and Campus.

(g) Good Neighbours Scheme

Mary Soellner presented the update as provided within the agenda pack and confirmed that 1,121 homes had been visited last year.

(h) Army Rebasing

Cllr Paul Oatway informed the Board that the British Army were scheduled to return to UK and to the County of Wiltshire in considerable numbers.

Noting that this would have an impact on the County stakeholder meetings had been held including one hosted by the Tidworth Area Board where over 300 were in attendance.

In comparison to other neighbouring areas, the rebasing was likely to have limited effect on the Pewsey community area as the majority of troop numbers would be located elsewhere.

Some parish councils had expressed concern about transport links which it was understood was being taken into consideration.

Cllr Oatway reiterated the great work done by the armed forces and that the Wiltshire should look positively to the return of troops within Wiltshire.

	<p>Attendees were reminded of the PCAP meeting taking place on Monday 17 March (as detailed within the PCAP update) where army rebasing would be further considered.</p>
10	<p><u>What Matters to You Event</u></p> <p>Caroline Brailey, Community Area Manager, presented the report which updated members on the outcome of the ‘What Matters to You’ Conference held at the Bouverie Hall in Pewsey.</p> <p>The event took place on 24 February where each table was allocated a specific theme of which it was asked to put forward 3 to 4 priorities relating to it.</p> <p>The results of the priorities identified could be found on Appendix 1 of the report. Details of the top 10 overall priorities were highlighted on the screen and attendees were given time to consider these before being asked to select what they felt should be the top 3 priorities for the community area.</p> <p>Attendees noted that several of the themes were similar in nature and it was therefore agreed that priority 1, 8, 9 and 10 should be taken as one transport related priority as option 1.</p> <p>Upon vote the following priorities were identified:</p> <p>Option 1 – Transport (to improve affordable transport links to the Campus for families and young people to access services day and evening)  Option 4 – Employment (Identify employment specialisms to reinforce and attract inward investment)  Option 7 – Housing (Ratify the proposal for 40% affordable housing as outlined in the Core Strategy and NDP asap &amp; offer to local people first)</p> <p>Upon vote the Board members agreed to take the above as priorities for the Pewsey Area Board and also pledged to make the community a dementia friendly area which would be included as an additional priority for the Board.</p> <p><b>Decision:</b></p> <p><b>The Board adopted Options 1, 4 and 7 (Transport, Employment and Housing) as priorities for the ensuing year and pledged to make the Pewsey community a ‘dementia friendly’ area.</b></p>
11	<p><u>Wiltshire's New Housing Allocation Policy</u></p> <p>Nicole Smith, Head of Strategic Housing Wiltshire Council was welcomed to the meeting and gave a presentation on the way affordable housing would be allocated in the future.</p> <p>The main changes to the allocation policy were:</p>

	<ul style="list-style-type: none"> <li>• Local connection to Wiltshire</li> <li>• Local homes allocated to local people</li> <li>• Creation of an open market register for those with no identified housing need</li> <li>• A review of the bands</li> <li>• Introduction of reasons to be excluded from the register</li> <li>• Allocations made in line with the bedroom standard</li> </ul> <p>The changes made were in line with feedback received from the consultation undertaken in 2013 and were approved by Cabinet in November 2013.</p> <p>A new IT system was currently being developed to cater for the revised requirements and work was ongoing with staff and providers to develop new procedures, application forms and informative literature for customers. The launch was expected to take place in September 2014.</p> <p>The Board were asked to note that the local connection did not apply to those in the armed forces who were, via statute, able to bid for properties without having a local connection.</p> <p>Following questions received clarification was given that those within a current one bed category who could demonstrate the need for an overnight stay by another at least one day per week could request to be considered for 2 bedroom properties.</p> <p>The question of GPs being requested to provide written proof of urgent medical need for applicants was raised. This should only apply to those indicating homelessness.</p> <p>The exclusions policy would bring the Council in line with other housing providers.</p> <p>The Chairman thanked Nicole Smith for the presentation and looked forward to seeing details of the launch later in the year.</p>
12	<p><u>War Memorial Film</u></p> <p>Due to limited time the short film on East Grafton War Memorial was not shown. However, those wishing to see the film could access it via the following link:</p> <p><a href="http://www.youtube.com/watch?v=HZUnXxqyOIk">http://www.youtube.com/watch?v=HZUnXxqyOIk</a></p>
13	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to</p>

provide any additional information.

**Decision**

Great Bedwyn Parish Council was awarded £500 towards tree planting at the Wharf.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

**Decision**

North Newnton Parish Council was awarded £500 towards the purchase of an AED defibrillator system.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

**Decision**

Great Bedwyn Parish Council was awarded £500 towards the replacement of tables.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

**Decision**

Woodborough Parish Council was awarded £500 towards the purchase of a defibrillator (AED) at the Woodborough Social Club conditional upon match funding being in place before funds are released.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

**Decision**

Shalbourne Village Hall was awarded £450 towards the refurbishment of the Village Hall.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

**Decision**

Burbage Pre-School was awarded £2,000 towards astro turf in the outdoor play area conditional on match funding being in place before funding is released.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

**Decision**

Pewsey Extended Services/Pewsey Primary School was awarded £1,500 towards transport for young people to access activities in neighbouring towns conditional upon funding from the Extended Services budget being confirmed.

**Reason** *The application met the Community Area Grants criteria for 2013/14.*

	<p><b><u>Decision</u></b>  <b>Milton Lilbourne Parish Council was awarded £500 towards the purchase of a digital projector.</b>  <b><u>Reason</u> <i>The application met the Community Area Grants criteria for 2013/14.</i></b></p> <p>The Board were asked to note that £960 would now be available due to the return of funding allocated via a grant allocation earlier in the year. The Save Our Arts Club referred to at the beginning of the meeting was dependant on funding to ensure it was able to continue with its work for dementia sufferers. Accordingly the Board agreed to hold an special meeting later in March where a grant application would be considered by the Board members.</p>
14	<p><b><u>Community Issues</u></b></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p>
15	<p><b><u>Urgent Business</u></b></p> <p>There were no urgent items for consideration.</p>
16	<p><b><u>Future Meeting Dates and Close</u></b></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 12 May 2014, 7pm at Coronation Hall, Grafton, Pewsey SN8 3DB.</p> <p>The Chairman thanked everyone for attending.</p>

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# Agenda Item 5

## Chairman's Announcements

<b>Subject:</b>	<b>Dementia Strategy Consultation</b>
<b>Officer Contact Details:</b>	Rhian Bennett 01225 712554 dementiaconsultation@wiltshire.gov.uk
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/council/consultations.htm">www.wiltshire.gov.uk/council/consultations.htm</a>
<b>Further details available:</b>	Please contact Rhian Bennett

### Summary of announcement:

#### Give your views on dementia care



Have you had your say? Please take part in a consultation on the Wiltshire Dementia Strategy.

We are leading on the strategy with our partner NHS Wiltshire Clinical Commissioning Group. The consultation invites people with an interest in dementia, whether through personal or professional experience, to provide their comments on how we support people to live well with dementia in the future.

The consultation ends on 19 May and more information, including the [consultation documents](#), can be found on our website.

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## Pewsey Community Area Board

May 2014



### 1. Neighbourhood Policing

**Team Sgt:** Vincent Logue

#### **Pewsey West Team**

Beat Manager – PC Richard Barratt

PCSO – Joe Sadd

#### **Pewsey East Team**

Beat Manager – PC Teresa Herbert

PCSO - Melissa Camilleri

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Performance and Other Local Issues

#### **Current Policing Priorities:**

Pewsey Neighbourhood Policing Team has now enjoyed a good period of stability in terms of staffing. With that come the benefits of good local knowledge and contacts and therefore a more targeted approach to policing in the area.

A good example of this was in March this year when PC's Barratt and Herbert stopped a vehicle coming from a known area of drug dealing which resulted in an arrest of a male for Possession with intent to supply drugs. This male is currently on bail and we are hopeful of a charge being made. Drug use and dealing is also one of our Priorities.

Another of our priorities is rural thefts and PC Herbert has had a good result in this area in the village of Ham. Through liaising with the community and businesses that were being targeted by criminals, staff at farm estate in Ham were made aware of the issues and given advice on what to do. As a direct result of this, a male who is well known to police was detained by staff in the act of committing theft and was arrested by PC Herbert. This male has been charged and has already appeared in court and pleaded guilty.

## Crime Statistics

EC Pewsey NPT	Crime				Detections*	
	12 Months to March 2013	12 Months to March 2014	Volume Change	% Change	12 Months to March 2013	12 Months to March 2014
Victim Based Crime	452	402	-50	-11.1%	18%	12%
Domestic Burglary	24	10	-14	-58.3%	33%	30%
Non Domestic Burglary	92	83	-9	-9.8%	2%	0%
Vehicle Crime	74	81	+7	+9.5%	5%	1%
Criminal Damage & Arson	91	68	-23	-25.3%	23%	6%
Violence Against The Person	55	60	+5	+9.1%	51%	47%
ASB Incidents (YTD)	224	198	-26	-11.6%		

Crime figures for Pewsey are very encouraging with significant reductions in domestic burglary and Criminal damage as well as reductions in non-domestic burglary and anti-social behaviour. As a result of these reductions there have been 50 fewer victims of crime in the Pewsey area this year compared to the same period the previous year.

While there is still the occasional burglary, most recently only outbuildings have been targeted with nothing stolen. Simple measures such as security lighting and the installation of garage/shed alarms will further deter offending. When I last looked, a large online auction site had such alarms available to purchase from £4.79 with free postage. A low cost option for more peace of mind and I am just about to order another one for myself!

Of the two areas that have shown a small increase, violence against the person figures relate to 8 incidents of low level assaults in private places. Vehicle crime continues to affect a wider area than just Pewsey. A significant volume of offences involved forced entry by smashing a window to steal property left on display, including handbags, coats and other articles. The offenders hope to find valuables in whatever they steal. A smaller number of offences include vehicles left insecure and theft of parts from vehicles. Landrovers are being targeted with items seemingly stolen to order. We are working hard to prevent offending and to ensure owners take responsibility by not leaving valuables on display.

### **Matthew Armstrong**

Sector Inspector, Pewsey

## ***Update for Pewsey Area Board***

<b>Update from</b>	<b>North Newnton Parish Council</b>
<b>Date of Area Board Meeting</b>	12 May 2014

### **Headlines/Key Issues**

- 
- Speeding through the villages of Hilcott, Bottlesford & North Newnton is still posing a problem – awaiting CATG/Highways Department response to our petition and reports on C38 speed limits, now delayed until July awaiting a Cabinet report

- 
- Community Defibrillator grant awarded and active fundraising underway in the parish

- 
- Drains, ditches and gullies badly needing cleared after the heavy rain and flooding – no sign of Parish Steward in North Newnton in spite of repeated requests for help

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# WILCOT and HUISH (with OARE) PARISH COUNCIL

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Update for Pewsey Area Board Meeting – Monday 12 May 2014

The Parish Council have a new website [www.wilcotandhuish-pc.gov.uk](http://www.wilcotandhuish-pc.gov.uk). Agendas and meeting minutes are posted there, along with recent news and items of interest for the community.

A new Councillor was co-opted in February. We welcome Cllr Mrs Belinda Lawson to the Parish Council.

The Parish Council are grateful that work has now started to improve safety at Cross Hayes crossroads. A number of Area Board Issues have been raised as the number of accidents at this crossroad grows.

The Parish Council continues to pursue improvements to the C268 road running through Stowell. Work is scheduled here for May and the Parish Council are in dialogue with Highways to ensure that repairs take place on the most seriously damaged part of the road.

The Parish Council are progressing a project to improve the waiting area for children catching the school bus in Wilcot. An application for a grant has been made and Council now awaits the result of a site visit by CATG and Highways.

A successful Village Clean Up Day took place on 5 April in Wilcot and Oare, with the highest number of volunteers yet. Thanks to all involved, and to Wiltshire Highways for the loan of litter picking equipment and PPE.

Wilcot plans to enter the Best Kept Village Competition this year.

The Parish Council continues to make progress with issues regarding some footpaths in Oare. There has been a consultation with residents and meetings with the landowner and Rights of Way. We hope for a mutually agreeable outcome.

The Parish Council plan to walk all the public footpaths in the Parish. The first walk took place in October with Councillors, parishioners and dogs enjoying a Sunday morning walk in Oare. The second walk will take place in Wilcot on Sunday 4 May at 2.00pm.

There are some issues around live-aboard boaters on the canal in Wilcot. We hoped for representatives from the Canal and River Trust to attend the meeting in May, but they will now attend the PACCS meeting instead.

New Parish Council noticeboards have been purchased. The Wilcot board has been erected and Oare and Huish boards will be replaced in May.

The Parish Council distributed a newsletter to residents with the May edition of the Messenger.

A second successful CPD session was held by the Parish Council and Councillors are working towards completion of an internal quality review.

The Annual Parish Meeting will take place in Oare village hall on 29 April, and the Parish Council AGM will take place in Wilcot village hall on 20 May.

Ann May

Clerk to Wilcot and Huish (with Oare) Parish Council

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## ***Update for Pewsey Area Board***

<b>Update from</b>	<b>Woodborough Parish Council</b>
<b>Date of Area Board Meeting</b>	12/05/14

### **Headlines/Key Issues**

- Woodborough wishes to thank the last CATG meeting (23/04/14) for agreeing to select it for assessment for a 20 mph zone in the vicinity of the School / West End / Smithy Lane / The Sands.
- 
- There are a number of road surface issues that will require addressing in the not too distant future – these will be reported through the usual channels.
- 
- The Parish Council, The Woodborough Club, Woodborough School and the Church / PCC thanks the Area Board for a grant of £500 towards the installation of Defibrillator(s) in the coming months.
-

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## Update for Pewsey Area Board

Update from	Wiltshire Good Neighbours Scheme
Date of Area Board Meeting	12 May 2014

### Headlines/Key Issues

- We support our older people who are living at home to feel **safe, secure and supported** in every aspect of day to day life, be it the smaller things or the more complicated challenges. We do this for **free**, and all that is involved to get going is a telephone call. We visit people in their **own homes**, listen to them and help them and their families to work out what is needed. We then **find out how to get that support** and **revisit** them to see that the plans are working well.

- County wide, including **Pewsey area**:  
2013/2014 a total of **2,221 clients were supported**. This is an increase of 44.5% on last year.

- Countywide, including Pewsey area:  
2013/2013 a total of **4,208 enquiries** were made.  
1<sup>st</sup> – **social isolation issues**  
2<sup>nd</sup> – **finance and benefits questions**  
3<sup>rd</sup> – **transport issues**

- **Pewsey area 2013/2014: 96 clients were supported with 1:1 visits, onward referrals and sign posting to other agencies.**

Quote: **'It boosts my morale knowing I can ring you with anything I'm worried about.'**

Male client, Pewsey area, 87 years

Mary Soellner, Pewsey Area  
Wiltshire Good Neighbour Scheme  
07557 110418

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# PCAP - What we said we would do

Help Parishes identify issues

Help Parishes resolve issues

Progress PCAP Plan

My Envolve on-line survey tool

- Assisted in user testing
- Now live and available and training session being organised for parishes

- New Issues Reporting process in place
- Consolidated reporting to identify cross-Pewsey CA issues
- Progression via PCAP forums, PCAP Plan and Pewsey Area Board

- PCAP Plan completely revised and being managed
- Focus on 'Guiding Statements'
- Revised Action Plan based on evidence - JSA, other surveys

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PCAP Logo, Facebook page, Constitution

PCAP Website

PCAP Community Plan

Countryside & Environment

Education & Lifelong Learning

Housing & Local Development

Transport & Highways

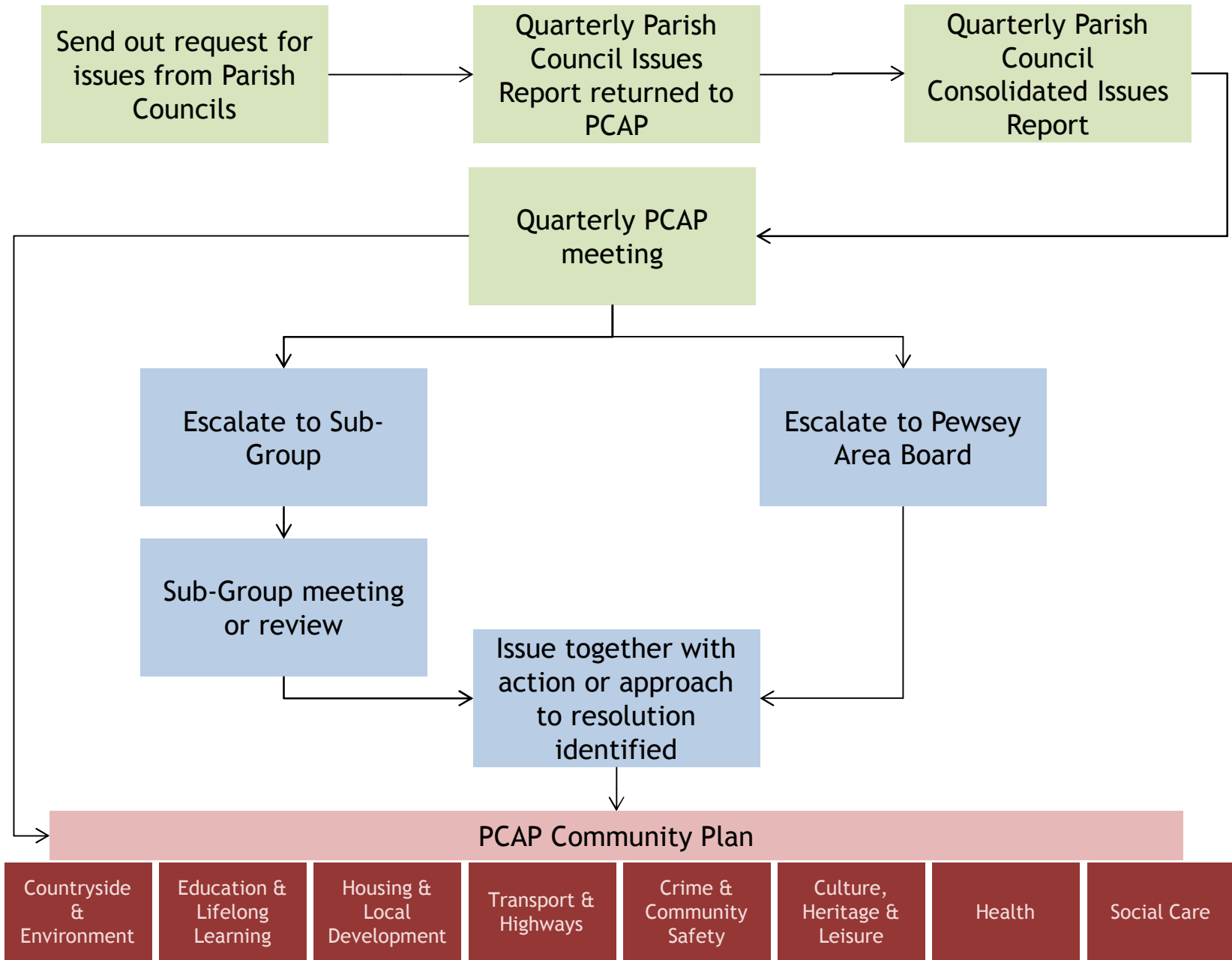
Crime & Community Safety

Culture, Heritage & Leisure

Economy

Health & Social Care

# PCAP - You Say, We'll Help



## Transport & Highways Issues - Road Repairs & Flooding

### Communication

#### Examples:

Issues are logged but no one provides an update – **Rushall, Grafton**  
Repairs are promised but nothing happens – **Rushall, Marden**

### Prioritisation

#### Examples:

Things that are not important to the parish are done first – **Grafton, Oare**

### Planning

#### Examples:

No plans are available for road repairs so the parish doesn't know what is going to happen and when – **Grafton, Alton, Rushall**  
No action seen on things that have been reported - **Wilcot & Huish, North Newton**  
Visits from the Parish Steward are sporadic – **North Newton, Marden, Grafton, Rushall**

### Quality

#### Examples:

Poor repair quality – **Rushall, Charlton & Wilsford**  
Potholes left undone when next to potholes that have been fixed – **Oare, Pewsey**

What we would like to see:

Better and regular communication – email is fine!

What we would like to see:

Consultation with parishes on **their** priorities to agree a schedule of work

What we would like to see:

A published plan – a simple list will do – that can be used by WC and parishes to manage reprioritisations, cancellations, etc.

What we would like to see:

Some sort of quality control in place – better management of BBLS work and contract

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## Pewsey Area Board, 12<sup>th</sup> May 2014

### Update - Review of Connect2 Wiltshire services in the Pewsey Vale

#### **Purpose of report**

To update the meeting about the current consultation on proposed changes to the Connect2 Wiltshire service in the Pewsey Vale, and encourage responses before the closing date of 14 May.

#### **Background**

The review of the Connect2 Wiltshire services is one of an ongoing series of reviews across the county, that are looking at bus services funded by the Council which are poorly used or relatively expensive to provide. The reviews are being carried out in the context of the current pressures on public spending and the requirement of the Council's Financial Plan to make savings in funding for bus services. Letters explaining and inviting views on the proposed changes have been circulated via the Area Board managers, and questionnaires seeking the views of individual users (or potential users) are available on the buses and in local libraries. All of the consultation documents are also available on the council's website at;

<http://www.wiltshire.gov.uk/council/consultations.htm>

A consultation meeting is also being held at Woodborough Social Club on 7<sup>th</sup> May.

#### **Update**

At the time of writing (29 April), 90 responses had been received to the questionnaire, but only 8 written responses.

Of the respondents to the questionnaire;

- 44% use the service more than 3 times per week, and 35% once or twice per week
- The main reasons for wanting to travel are shopping (65%), medical appointments (32%), visiting (28%) and leisure (27%). Around 19% say they travel for work or to connect with train or bus services.
- 74% say the current service meets their main travel needs, and 54% say the proposed timetable would still meet their needs. 56% say the new timetable would encourage them to use the service more often.
- 64% were over 65, 25% between 46-64, and 17% considered themselves disabled

The main issues raised in the responses to date include the following;

- Issues with the timings of various journeys; less convenient for some individual users
- Places no longer served (Urchfont, Manningford, East Grafton)
- Some individuals no longer able to get to work at required time
- Withdrawal of the Night Bus, especially on Fridays for users of the SHAK, and also for older residents of Pewsey
- Pleased that service will be timetabled (but 1 says should remain demand responsive and another comment that it is a bad idea to mix bookings with hail and ride)
- Pleased with improved Pewsey – Devizes service (but 1 comment about loss of express journeys)
- Concern that changes will lead to collapse of the service
- Connections with X5 bus or trains from Pewsey to London need improving (wait is too short / too long)

## **Next steps**

After the consultation closes on 14 May, all of the responses will be assessed and consideration given to ways in which the proposals might be modified, if this can be achieved at an affordable cost, to address the main concerns raised. Alternative ways of providing a service (for example through community transport) might also be considered if more appropriate. A contract for operating the revised service will be awarded during the summer, prior to implementation in October 2014.

Ian White  
Head of Service Passenger Transport  
[ian.white@wiltshire.gov.uk](mailto:ian.white@wiltshire.gov.uk)  
01225 713322



## Meeting Notes and Recommendations to Pewsey Area Board 12 May 2014

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### COMMUNITY AREA TRANSPORT GROUP MEETING HELD ON WEDNESDAY 23 APRIL 2014

#### Attendees

Jerry Kunkler – Pewsey Area Board  
Terry Eyles – Pewsey Parish Council  
Colin Gale – Rushall Parish Council  
Peter Deck – Pewsey Parish Council  
Patrick Wilson – Pewsey and District  
Chamber of Commerce  
Dawn Wilson – Wilcot and Huish Parish  
Council  
Noel Mascell – Upavon Parish Council

Paul Oatway – Pewsey Area Board  
Stuart Wheeler – Pewsey Area Board  
Caroline Brailey – Wiltshire Council  
Mark Stansby – Wiltshire Council  
John Brewin – Woodborough Parish Council  
Carolyn Whistler – North Newton Parish  
Council  
Kristian Price – Wiltshire Council  
Paul Cowen – Upavon Parish Council

#### Apologies

Spencer Drinkwater – Wiltshire Council, Sergeant Logue

#### 1. Review of C and Unclassified Roads

The report has been delayed – It is due at the end of May and will be discussed at the next meeting on 23 July.

#### 2. De-Cluttering and Adhoc Signs

No requests received

#### 3. Budget

Mark reported that there has been no spend as of yet this year. The new allocation this year is £12,377. The additional £10,500 given last year towards speed limit reviews has been withdrawn this year. The group were very disappointed that this amount has been withdrawn. Further surveys are on hold unless funding is provided. Current balance £35,349.14

#### 4. SID/CSW

Beechingstoke have now been cleared for CSW and have asked to be added to the SID rota. This was agreed. **Action Caroline to arrange**

#### 5. 20mph requests

Only two requests for CATG to consider for formal review. These are from Woodborough and Easton Royal. It was proposed and seconded for the two locations to be formally reviewed. Results will not be until later in the financial year. Implementation will not take place until the next financial year (15/16). Wiltshire Council will pay for review and advertising. Implementation will need to be borne by CATG or other parties (i.e. Parish Councils). At a previous meeting the group felt parishes should contribute towards the cost.

#### 6. Active Priority List Updates

- a. Pedestrian access to Pewsey Station – the detailed design now being done and Atkins are aware of the timescale
- b. Footpath Grey Flags, Upavon. The two legal parties are in discussion, highways are waiting for the results of the topo survey so they can provide them with a plan. It was reiterated that

the Parish Council are responsible for the removal of the trees including the cost. It was confirmed that the work could be done in two phases if necessary.

- c. Rail & Canal Bridge pedestrian safety Great Bedwyn Funding is coming from LSTF. Site meeting held, parish concerns with first proposal as wanted additional lighting and slight rework of footpath, but this involves taking over land that is not ours, it is believed to be network rail so talking with them to see if they can get bit of land. Work is progressing and parish pleased with what is happening.
- d. Footpath A345 Prospect to French Horn. A report was circulated including costs which are excessive. This would be sent to the Parish Council for their comments. It was felt that the cost of the work wasn't justified, particularly as it was only put forward by one person.

**Peter/Terry to take to PC (Caroline to email report to them)**

Inactive Priorities (for info)

- e. Footpath A342 Rushall (Elm Row) – children in Upavon use Rushall School. It is hoped there will be some planning gain from the chicken farm development but it would be useful for an estimate of what is required and cost. It was agreed that Mark would do an initial feasibility study. **Action Mark**
- f. Footpath A345 Sunnyhill Lane to prospect – nothing to report
- g. Rushall, completion of footway from Old Barnyard to Church Lane. It was agreed that there would be a feasibility study done when resources allow (in this financial year)

**7. Proposed crossing North Street/Goddard Road**

Mark reported that a survey has been carried out of pedestrians and vehicles around the junction and the criteria is met for a controlled crossing. Terry and Peter confirmed that the Parish council would be in favour. It would be of no cost to CATG as the funding would come from LSTF. It was agreed that design work should be done. **Action Mark**

**8. Review Current Area Board Issues List (highways issues)**

<b>ID</b>	<b>Division</b>	<b>Issue</b>	<b>Latest Update</b>
535	Vale	Increasing volumes of traffic using C52 (Manningford) as a rat run	A survey is due to be carried out in May
1723	Vale	Speeding through Alton Priors	PC hasn't done speed checks for a while, but it has slowed a bit. Paul will go back to check – NPT have done some speed checks coming down the hill <b>Action Paul</b>
2469	Vale	Dangerous junction at Cross Hayes, Wilcot	New signage in place (nearly a fatality two weeks ago). Paint work still outstanding, also a high grip surface (painting will be done after), no programme date yet. When completed road needs to be regularly swept in winter. White line needs repainting on the corner at Wilcot.
2593	Vale	Traffic volume and driver awareness Smithy Lane Woodborough	Paul has reported to Parish Council, volumes are (like any school) are huge at peak times, it has an impact on Smithy Lane, won't change. Asking Police to be more robust to driver behaviour. Will be discussed in a week by road safety group. <b>It was agreed to recommend to the Area Board to close this issue</b>
2700	Pewsey	Lack of street lights near Pewsey station on A345	A new street light will be installed - delayed
2783	B&B	New fencing required at Seymour Pond, Burbage	<b>It was agreed recommend to the Area Board to close this issue</b> The railings are not Wiltshire Council responsibility and there could

			be planning gain from Persimmon development
2885	Pewsey	Speeding on Wilcot Road nr Schools	Waiting for the school warning side to be moved nearer to the school (currently near Rawlins Road)
2945	Pewsey	Speeding through Easton Royal	Waiting for new signage
3169	Vale	Traffic from Devizes regularly overshoots the Rushall junction	Discussed at PC and looked at junction. No signs or strips on road currently. It was agreed that an unraised painted box and lines would be acceptable. <b>Action Mark</b> Colin asked for the junction to be swept and he was asked to raise this through the App <b>Action Colin</b>
3209	Pewsey	Funding request towards two bus shelters	Parish Clerk has written to bus company but they haven't replied and Parish Council are not prepared to proceed unless hear back from them. <b>It was agreed to recommend to the Area Board to close this issue</b>
3228	Pewsey	Request for 30mph repeater signs on B3087 through Easton Royal	Nothing to report (officer absence)
3251	B&B	Request for 30mph Limit through Marten (C195)	The criteria for a 30 or 40 limit is not met, Mark recommends the Parish Council considers gateway features and that some of the verges be better maintained <b>Action Caroline to write to PC</b>
3349	Pewsey	Dangerous driving and noisy exhausts in Broadfields, Pewsey	People have been told to report and log days and dates and number plates. People worry about repercussions. <b>It was agreed to recommend to the Area Board to close this issue but it will be raised at Pewsey Area Crime and Community Safety Group</b>
3342	Vale	Muddy and inadequate waiting area for children getting the School bus from Wilcot, also for footpath users.	Mark Stansby to arrange a site visit and for this request to be added to the CATG priority list. <b>Action Mark</b>

It was agreed that for future meetings Caroline would add the dates of when the issue was first raised. **Action Caroline**

## **9. Local Highways Priorities**

The Area Board will be asked to approve the list of works for 2014/15 and any feedback on the list up to 2020. The full lists will be included with the next Area Board papers and a presentation will be made at the meeting.

**CATG recommends the Area Board to approve the 2014/15 list.**

## **10. Date of next meeting** – 23 July 2014 at 2pm Pewsey Parish Office.

## **11. Recommendations to Pewsey Area Board**

**CATG recommends that the Area Board agrees to the closure of the issues in the list above and agree the proposed list of highways schemes for 2014-15 as set out in Appendix 1 to this report.**

Report Author: Caroline Brailey, Pewsey Community Area Manager

Tel No: 01225 718609

E-Mail: [caroline.brailey@wiltshire.gov.uk](mailto:caroline.brailey@wiltshire.gov.uk)

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**Wiltshire Council**

**Pewsey Board**

**Date of meeting**

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**Subject: Local Highways Investment Fund 2014 – 2020**

**Report Author: Parvis Khansari, Associate Director Highways and Transport**

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## **Executive Summary**

Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (see **Appendices 1 and 2**).

A provisional list of sites for potential treatment until 2020 has also been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.

## **Proposals**

Area Boards are asked to consider the list of proposed highway maintenance schemes in their areas for 2014/15, and agree the final list for implementation.

The list of potential schemes for future years could also be reviewed, and consideration given to priorities for treatment in 2015/16. A draft list of sites will be prepared for comment later this year, but an early indication of local priorities would be helpful.

## **Reason for Proposal**

Wiltshire Council has a major programme of investment in highway maintenance over the next six years, which will see a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance to agree a final list for 2014-15 would be appreciated as we have a significant programme of works to deliver.

**Subject:** Local Highways Investment Fund 2014 – 2020

**Report Author:** Parvis Khansari, Associate Director Highways and Transport

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### Purpose of Report

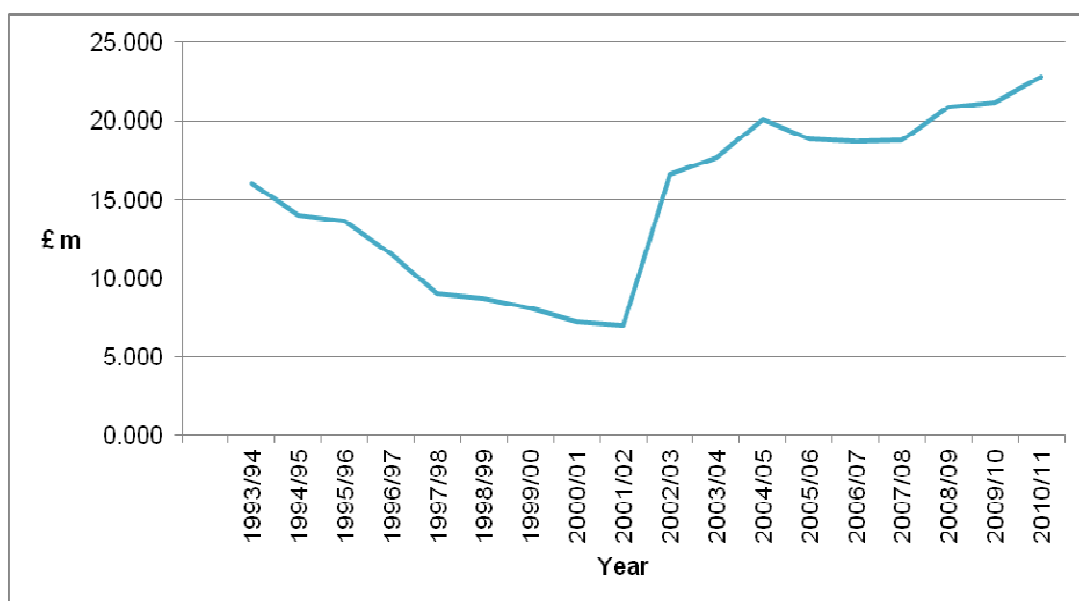
1. To advise the Area Board about Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2014/15.

### Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014-17 to reduce the historic backlog in highways maintenance'. The recommendations of this report will facilitate the delivery of this action, which is an important part of the Business Plan.

### Background

3. Expenditure on highways declined substantially during the 1990's, and there has been underinvestment in roads maintenance for years. It did increase from 2000/1 with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.



5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and recent flooding the road network has been badly affected.
6. Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

### **Main Considerations for the Council**

7. The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (See **Appendices 1 and 2**). Any roads shown on the list highlighted in yellow need to be treated in order to address skid resistance and safety problems.
8. In addition to the larger sites, the Council will also be repairing localised sites which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
9. A provisional list of roads for potential treatment until 2020 has been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.
10. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
11. It is the intention that the Area Boards should have the opportunity to help identify local priorities for treatment. The process has been delayed this year because of the need to focus on flooding, but this is likely to be an annual process in future.

### **Safeguarding Implications**

5. Does not apply.

### **Public Health Implications**

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other



measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.

12. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians, and with suitable publicity campaigns could be used to encourage these healthier means of transport. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
13. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces could result in reduced background noise in residential areas, with potential mental and physical health benefits.
14. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

### **Environmental and Climate Change Considerations**

15. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the second wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
16. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.

### **Equalities Impact of the Proposal**

17. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
18. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send

the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

### **Risk Assessment**

19. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
20. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

### **Risks that may arise if the proposed decision and related work is not taken**

21. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
22. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

23. There is a risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
24. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

### **Financial Implications**

25. The Council's approved budget includes provision for the increased investment to deliver the Council's Business Plan with regard to road maintenance.

### **Legal Implications**

26. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

### **Options Considered**

27. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

### **Conclusions**

28. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, expenditure above anticipated LTP funding levels would be required for a number of years.
29. Increasing the funding to £21 million for six years would provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads by improving 664 kilometres of road. There would be the opportunity to involve the Area Boards to help identify local priorities for treatment.

**Parvis Khansari**  
**Associate Director Highways and Transport**

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20<sup>th</sup> March 2014

### **Background Papers**

The following unpublished documents have been relied on in the preparation of this report: None

## **Appendices**

Appendix 1 – Pewsey Highways Major Maintenance 2014 – 15

Appendix 2 – Pewsey Proposed Sites Map 2014 – 15

Appendix 3 – Pewsey Possible Sites 2014 – 2020

Appendix 4 – Pewsey Possible Sites Map 2014 - 2020

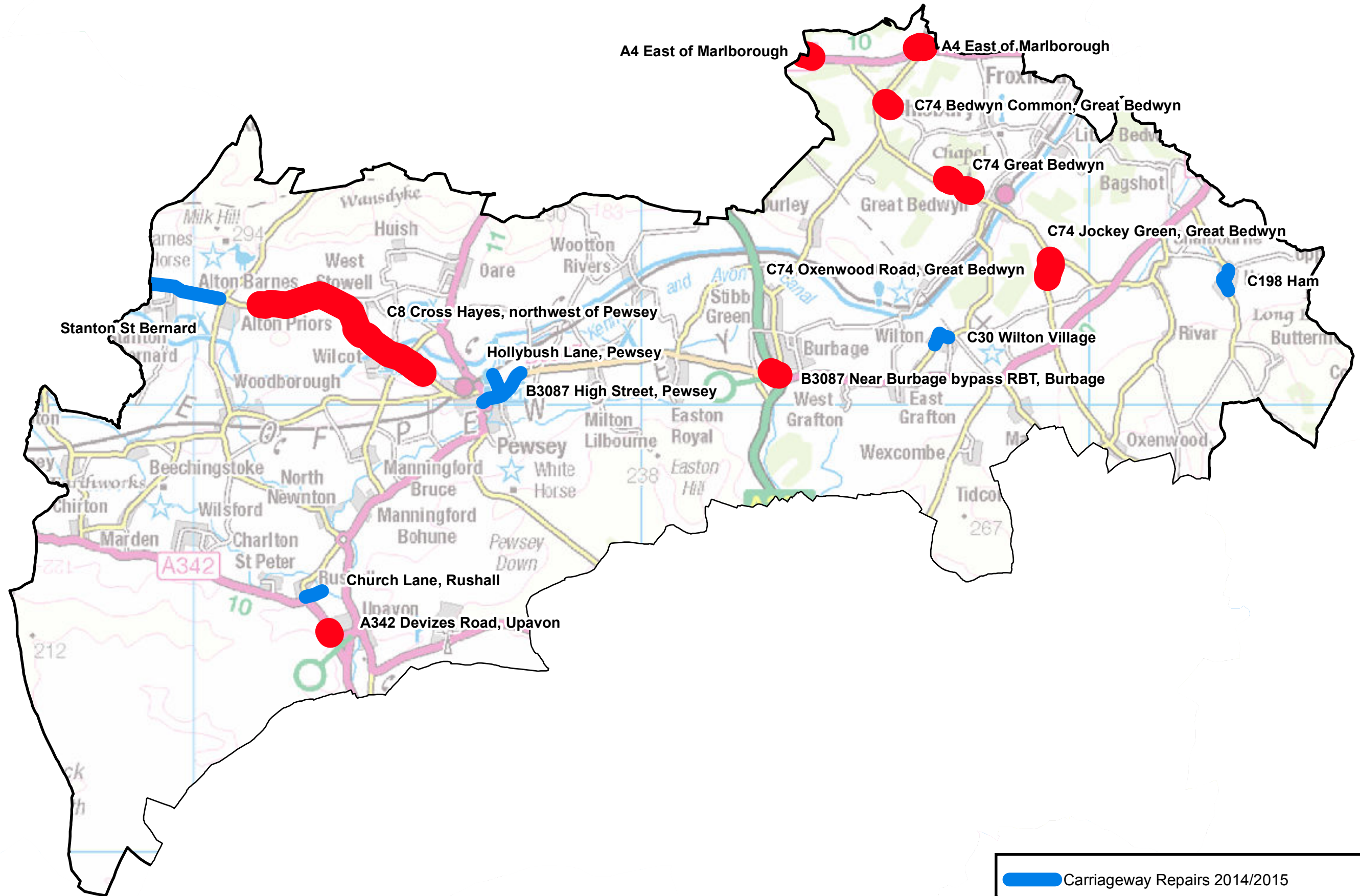
## Highways Major Maintenance 2014 -2015 – Pewsey Area Board

Road	Location	Area Board	Recommended Treatment	Average Width (m)	Estimated Length (m)	Est Area of Site (m <sup>2</sup> )
U/C	Stanton St Bernard	Pewsey	Carriageway repairs and surface dressing	4	3,100	12,400
U/C	Hollybush Lane	Pewsey	Resurfacing	4	600	2,400
C30	Wilton Village	Pewsey	Resurfacing	5.5	1,250	6,875
C198	Ham	Pewsey	Resurfacing	5.3	1,800	9,540
U/C	Church Rd, Rushall	Pewsey	Resurfacing	4	510	2,040
C8	C8 Devizes to Pewsey	Pewsey & Devizes	Surface dressing	5.4	11,000	59,400
B3087	B3087 Near Burbage bypass rbt, Burbage	Pewsey	Retexture	7.3	250	1,825
A342	A342 Devizes Road, Upavon	Pewsey	Resurfacing	5.9	50	295
C74	C74 Oxenwood Road, Great Bedwyn	Pewsey	Resurfacing	4.8	100	480
C74	C74 Jockey Green, Great Bedwyn	Pewsey	Resurfacing	5.6	360	2,016
C74	C74 Bedwyn Common, Great Bedwyn	Pewsey	Resurfacing	2.7	80	216
C74	C74 Great Bedwyn	Pewsey	Resurfacing	5.4	370	1,998
A4	A4 East of Marlborough	Marlborough	Resurfacing	8.5	590	5,015
B3087	Pewsey High Street – Junction of A345 North Street/River Street to Pewsey 30mph terminal speed limit signs	Pewsey	Resurfacing and approx 25% footways	6.5	580	3,770

\* Sites highlighted in yellow involve skid resistance improvements.

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**Highway Maintenance 2014/15 - Pewsey Area Board**  
(Scheme extents and locations may be subject to change)



— Carriageway Repairs 2014/2015  
— Skid Resistance Improvements 2014/2015



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Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
A Class	A338	A346 ROUNDAABOUT TO DARK LANE	940	Surface Course	1
A Class	A338	HOLLOW LANE TO C195 (NAGS HEAD)	280	Reconstruction	1
C Class	C265/187	UC EAST WICK FARM TO C199 CLENCH	940	Surface Dressing	1
Unclassified	UC266601/1	CHISBURY LANE CHISBURY	1540	Strengthening	1
Unclassified	UC286602/1	CHISBURY LANE LITTLE BEDWYN	451	Strengthening	1
Unclassified	UC155901/1	HEN LANE (SHARCOTT)	510	Strengthening	1
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	640	Surface Dressing	1
Unclassified	UC226001/3	WESTCOURT LANE (B3087 TO END) BURBAGE	742	Surface Dressing	1
Unclassified	UC115902/1	CHURCH FARM LANE (WOODBOROUGH)	254	Surfacing	1
Unclassified	UC236001/1	EASTCOURT ROAD BURBAGE	60	Surfacing	1
Unclassified	UC236104/1	EASTCOURT BURBAGE	60	Surfacing	1
Unclassified	UC096202/1	C8 TO MANOR HOUSE FARM STANTON ST BERNARD	80	Surface Dressing	1
Unclassified	UC125501/1	RUSHALL DROVE (LEADING WEST OFF A342) RUSHALL	100	Surface Dressing	1
Unclassified	UC096101/1	HILLVIEW STANTON ST BERNARD	128	Surface Dressing	1
Unclassified	UC236110/1	AILSBURY WAY BURBAGE	200	Surfacing	1
Unclassified	UC156001/1	FOOTBALL LANE (PEWSEY)	118	Surface Dressing	1
A Class	A346	C192 OLD MAIN ROAD TO RAM ALLEY X-RDS	783	Surface Dressing	2
A Class	A342	U/C (TO WILSFORD) TO U/C (TO CHARLTON)	610	Surface Course	2
A Class	A345	WEST LEG ,A345 Y-SPLIT TO A342 WEST OF UPAVON	200	Surface Dressing	2
A Class	A345	EAST END A342 1-WAY SECT. TO WOODBRIDGE RBT	520	Surface Dressing	2
A Class	A338	A346 ROUNDAABOUT TO DARK LANE	300	Surface Dressing	2
C Class	C268/150	C264 DRAYCOT FITZ PAYNE NORTH TO UC HUISH FARM	380	Surface Dressing	2
C Class	C264/108	C8 EAST TO JUNC UC TO WEST STOWELL	310	Surface Dressing	2
C Class	C38/188	WILSFORD ROAD NORTH TO C240 JUNCTION	260	Surface Dressing	2
Unclassified	UC095601/5	A342 NORTH TO 30MPH WILSFORD to 30MPH WEST TO 30MP	325	Strengthening	2
Unclassified	UC095601/5	A342 NORTH TO 30MPH WILSFORD to 30MPH WEST TO 30MP	325	Surface Dressing	2
Unclassified	UC286602/1	CHISBURY LANE LITTLE BEDWYN	550	Surface Dressing	2
Unclassified	UC256003/3	DARK LANE (30 MPH EAST GRAFTON NORTH TO C205)	583	Surface Course	2
Unclassified	UC286101/1	HARDING FARM ROAD GREAT BEDWYN	290	Surface Dressing	2
Unclassified	UC136201/1	LADYBIRD LANE (WEST STOWELL)	631	Surface Dressing	2
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	730	Surface Course	2
Unclassified	UC165907/2	THE CRESCENT LOOP ROAD PEWSEY	60	Surfacing	2
Unclassified	UC236002/1	EASTSANDS BURBAGE	60	Surfacing	2
Unclassified	UC246001/1	WEST GRAFTON LANE (WEST GRAFTON)	60	Surface Dressing	2
Unclassified	UC156002/1	SHARCOTT DROVE SHARCOTT	260	Surface Dressing	2
Unclassified	UC165901/1	RAFFIN LANE PEWSEY	342	Surfacing	2
Unclassified	UC085601/1	WHITE ROAD (A342 NORTH TO C241) MARDEN	80	Surface Dressing	2
Unclassified	UC156002/1	SHARCOTT DROVE SHARCOTT	340	Surface Dressing	2

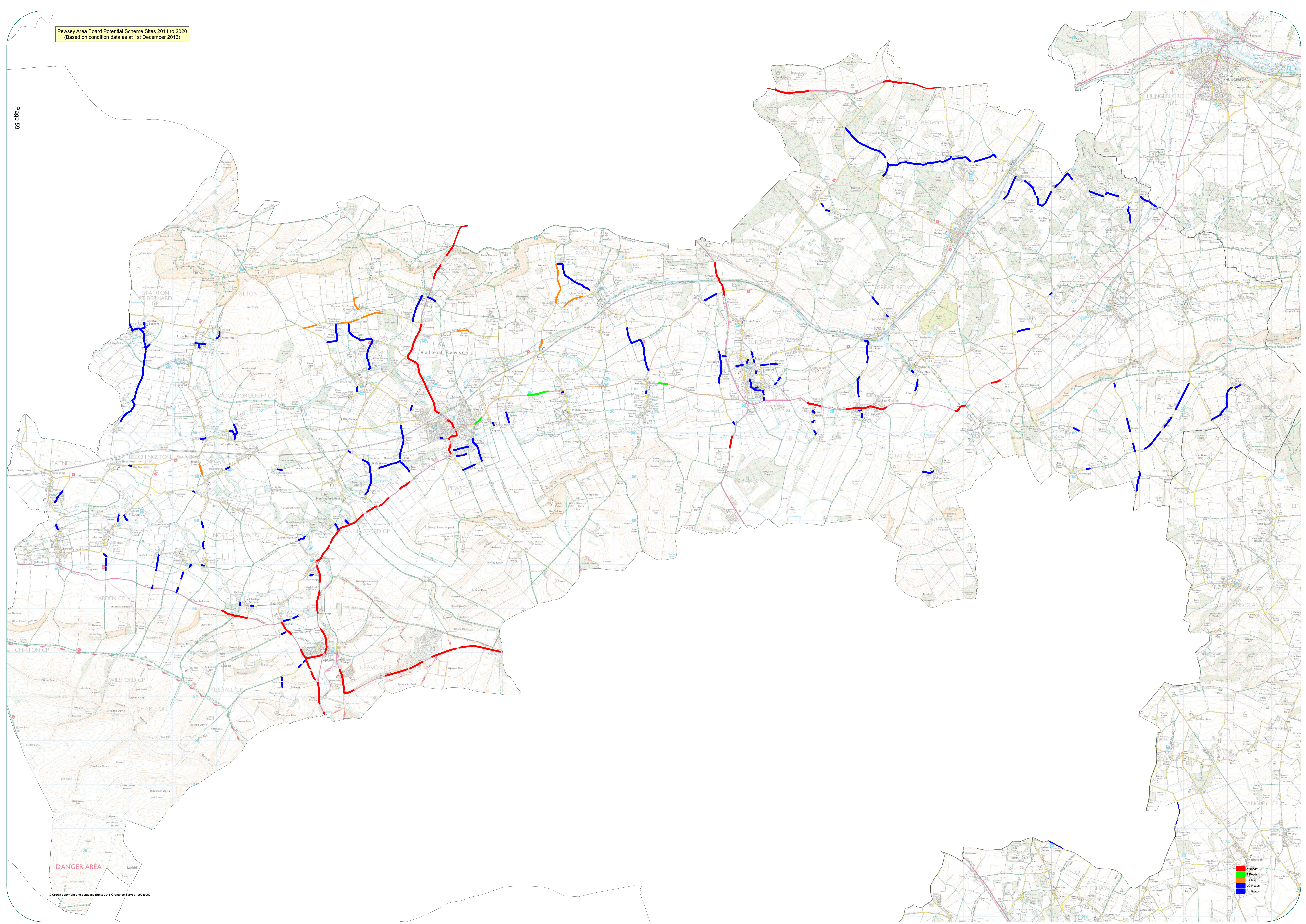
Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC236002/1	EASTSANDS BURBAGE	80	Surfacing	2
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	60	Surface Dressing	2
Unclassified	UC146201/1	CHINA LANE (WEST STOWELL)	80	Surface Dressing	2
Unclassified	UC085801/1	HATFIELDS (SE OFF C241) MARDEN	142	Surfacing	2
Unclassified	UC226104/1	WESTCOURT ROAD (EAST TO C192) BURBAGE	80	Surface Dressing	2
Unclassified	UC096205/5	CHURCH ROAD TO NEAR DAIRY STANTON ST BERNARD	1894	Surface Dressing	2
Unclassified	UC125502/1	CHURCH LANE (EAST OFF A342 RUSHALL)	127	Surfacing	2
Unclassified	UC136201/1	LADYBIRD LANE (WEST STOWELL)	191	Surface Dressing	2
Unclassified	UC096201/5	CHURCH ROAD STANTON ST BERNARD	606	Surfacing	2
A Class	A345	ENT. TO WEST CHISENBURY TO A345 Y-SPLIT	330	Surface Dressing	3
A Class	A345	C/L RAILWAY BRIDGE TO C/L CANAL BRIDGE	760	Surface Dressing	3
A Class	A345	WOODBIDGE RBT TO C52 (TO MANNINGFORD BRUCE)	450	Surface Dressing	3
A Class	A345	C268 OPP. HOME FARM TO ENTRANCE TO HUISH HILL HSE.	360	Surface Dressing	3
A Class	A345	U/C (TO M'FORD BRUCE) TO U/C (TO E. SHARCOTT)	270	Surface Dressing	3
A Class	A342	AVON SQUARE TO YORK ROAD	520	Surface Dressing	3
C Class	C269/128	A345 TO UC TO WEST WICK FARM	260	Surface Dressing	3
C Class	C199/128	C266 NEW MILL TO C265 CLENCH	260	Surface Dressing	3
C Class	C264/218	UC TO WEST STOWELL TO JUNCTION C268 SOUTH to JUNCTION C268	486	Surface Dressing	3
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	550	Surface Dressing	3
Unclassified	UC256601/1	BEDWYN COMMON ROAD (LITTLE BEDWYN)	340	Surface Course	3
Unclassified	UC146201/1	CHINA LANE (WEST STOWELL)	799	Strengthening	3
Unclassified	UC135902/1	MANOR LANE (MANNINGFORD ABBOTS)	910	Surface Dressing	3
Unclassified	UC186201/3	RAILWAY LANE (30 MPH WOOTTON RIVERS SE TO UC JUNCTION)	1335	Surface Course	3
Unclassified	UC186301/1	WICK LANE (WOTTON RIVERS)	1090	Surface Dressing	3
Unclassified	UC236108/1	SUTHMERE DRIVE BURBAGE	260	Surfacing	3
Unclassified	UC105601/1	A342 NORTH AND NORTHEAST TO UC T JUNCTION EAST OF FARM	120	Surface Dressing	3
Unclassified	UC316101/1	FOSBURY NEW ROAD FOSBURY	200	Surface Dressing	3
Unclassified	UC135701/1	WICK LANE MANNINGFORD BRUCE	180	Surfacing	3
Unclassified	UC096203/1	COATE ROAD STANTON ST BERNARD	106	Surface Dressing	3
Unclassified	UC316101/1	FOSBURY NEW ROAD FOSBURY	460	Surface Dressing	3
Unclassified	UC095601/12	30/60MPH WILSFORD TO 40MPH HILCOTT	120	Surface Dressing	3
Unclassified	UC115901/1	CHURCH ROAD WOODBOROUGH	282	Surfacing	3
Unclassified	UC226001/3	WESTCOURT LANE (B3087 TO END) BURBAGE	200	Surface Dressing	3
Unclassified	UC236101/1	LONG DROVE BURBAGE	60	Surfacing	3
Unclassified	UC316101/1	FOSBURY NEW ROAD FOSBURY	60	Surface Dressing	3
Unclassified	UC096205/5	CHURCH ROAD TO NEAR DAIRY STANTON ST BERNARD	340	Surface Dressing	3
Unclassified	UC296501/1	KELSTON ROAD LITTLE BEDWYN	576	Surface Dressing	3
Unclassified	UC095901/1	C240 TO C241 (BEECHINGSTOKE)	60	Surface Dressing	3

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC105601/1	A342 NORTH AND NORTHEAST TO UC T JUNC EAST OF FARM	160	Surface Dressing	3
Unclassified	UC236001/1	EASTCOURT ROAD BURBAGE	100	Surfacing	3
Unclassified	UC135902/1	MANOR LANE (MANNINGFORD ABBOTS)	100	Surface Dressing	3
Unclassified	UC146104/1	CHURCH LANE (WEST STOWELL)	100	Surface Dressing	3
Unclassified	UC096205/5	CHURCH ROAD TO NEAR DAIRY STANTON ST BERNARD	160	Surface Dressing	3
Unclassified	UC105901/1	SMITHY LANE WOODBOROUGH	120	Surfacing	3
A Class	A345	C/L CANAL BRIDGE TO C264 (TO WEST STOWELL)	1600	Surface Dressing	4
A Class	A342	A345 JUNC. HIGH STREET TO AVON SQUARE	780	Surface Course	4
A Class	A342	A345 JUNC. HIGH STREET TO AVON SQUARE	780	Surface Course	4
A Class	A345	ENT. TO WEST CHISENBURY TO A345 Y-SPLIT	490	Surface Dressing	4
A Class	A342	PEWSEY RD TO A345 JUNCTION	240	Surface Dressing	4
A Class	A345	U/C (TO M'FORD BRUCE) TO U/C (TO E. SHARCOTT)	250	Surface Dressing	4
A Class	A345	EAST END A342 1-WAY SECT. TO WOODBRIDGE RBT	380	Surface Dressing	4
A Class	A4	ENT. TO FOREST HILL FARM TO C74 KNOWLE HILL	1216	Surface Dressing	4
A Class	A342	YORK ROAD TO THREE TRACKS MEET	590	Surface Dressing	4
A Class	A345	WOODBRIDGE RBT TO C52 (TO MANNINGFORD BRUCE)	1020	Surface Dressing	4
A Class	A338	ENTR TO GOLDENLANDS FM TO A346 ROUNDABOUT	269	Surface Course	4
A Class	A342	PEWSEY RD TO A345 JUNCTION	360	Surface Course	4
A Class	A342	THREE TRACKS MEET TO U/C (TO LOWER EVERLEIGH)	340	Surface Dressing	4
A Class	A4	C74 KNOWLE HILL TO U/C (GOLDEN ARROW X-RDS) to U/C	1450	Surface Dressing	4
A Class	A4	C74 KNOWLE HILL TO U/C (GOLDEN ARROW X-RDS) to U/C	1450	Surface Dressing	4
C Class	C199/145	C265 CLENCH TO 30 MPH WOOTTON RIVERS	470	Surface Dressing	4
C Class	C264/108	C8 EAST TO JUNCTION UC TO WEST STOWELL	543	Surface Dressing	4
Unclassified	UC256601/1	BEDWYN COMMON ROAD (LITTLE BEDWYN)	1169	Strengthening	4
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	351	Surface Dressing	4
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	430	Surface Dressing	4
Unclassified	UC236107/1	FIR GREEN BURBAGE	175	Surfacing	4
Unclassified	UC135902/1	MANOR LANE (MANNINGFORD ABBOTS)	60	Surface Dressing	4
Unclassified	UC156302/1	POUND LANE OARE	200	Surfacing	4
Unclassified	UC106201/1	RECTORY CLOSE (ALTON BARNES)	240	Surfacing	4
Unclassified	UC206001/1	HIGH STREET EASTON ROYAL	60	Surfacing	4
Unclassified	UC136201/1	LADYBIRD LANE (WEST STOWELL)	140	Surface Dressing	4
Unclassified	UC156002/1	SHARCOTT DROVE SHARCOTT	80	Surface Dressing	4
Unclassified	UC236107/1	FIR GREEN BURBAGE	160	Surfacing	4
Unclassified	UC236106/1	LAVINGTON CLOSE BURBAGE	67	Surfacing	4
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	60	Surface Dressing	4
Unclassified	UC105601/1	A342 NORTH AND NORTHEAST TO UC T JUNCTION EAST OF FARM	80	Surface Dressing	4
Unclassified	UC085701/1	NORTH OFF C241 TO MARDEN MILL (MARDEN)	140	Surfacing	4

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC246001/1	WEST GRAFTON LANE (WEST GRAFTON)	80	Surface Dressing	4
Unclassified	UC125701/1	UC TO CHURCH NE OFF C38 (NORTH NEWNTON)	180	Surface Dressing	4
Unclassified	UC236101/1	LONG DROVE BURBAGE	128	Surfacing	4
A Class	A342	YORK ROAD TO THREE TRACKS MEET	580	Surface Dressing	5
A Class	A345	WEST LEG ,A345 Y-SPLIT TO A342 WEST OF UPAVON	250	Surface Dressing	5
A Class	A342	A345 JUNC TO A345 JUNC IN UPAVON	390	Surface Dressing	5
A Class	A342	YORK ROAD TO THREE TRACKS MEET	330	Surface Dressing	5
A Class	A345	ENT TO HUISH HILL HSE TO ENT TO RAINSCOMBE HILL FM	840	Surface Dressing	5
A Class	A345	U/C (TO M'FORD BRUCE) TO U/C (TO E. SHARCOTT)	270	Surface Dressing	5
Unclassified	UC146102/1	CANAL LANE (WEST STOWELL)	744	Surface Dressing	5
Unclassified	UC275901/2	CHAPEL LANE SPUR (WEXCOMBE)	266	Surface Dressing	5
Unclassified	UC256003/3	DARK LANE (30 MPH EAST GRAFTON NORTH TO C205)	480	Surface Dressing	5
Unclassified	UC165902/2	GREEN DROVE (30 MPH TO SOUTHCOTT LANE) PEWSEY	320	Surface Dressing	5
Unclassified	UC266001/1	HOLLOW LANE (A338 N TO 30MPH WILTON)	260	Surface Dressing	5
Unclassified	UC326402/2	MILL LANE (A338 NW + SW TO JUNC BAGSHOT)	420	Surface Course	5
Unclassified	UC156301/6	RUDGE LANE OARE	659	Surface Dressing	5
Unclassified	UC156002/1	SHARCOTT DROVE SHARCOTT	560	Surface Dressing	5
Unclassified	UC175901/1	SOUTHCOTT ROAD (GREEN DROVE TO KINGS CORNER) PEWSEY	570	Surface Dressing	5
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	370	Surface Dressing	5
Unclassified	UC316101/1	FOSBURY NEW ROAD FOSBURY	300	Surface Dressing	5
Unclassified	UC095807/1	YARDS LANE (C241 BEECHINGSTOKE TO 40 MPH HILCOT)	56	Surface Dressing	5
Unclassified	UC236102/1	BURROUGHS DROVE BURBAGE	60	Surfacing	5
Unclassified	UC316101/1	FOSBURY NEW ROAD FOSBURY	80	Surface Dressing	5
Unclassified	UC145701/1	MANOR LANE (MANNINGFORD BRUCE)	142	Surfacing	5
Unclassified	UC296301/1	NEWTON FARM LANE (SHALBOURNE)	60	Surface Dressing	5
Unclassified	UC135601/2	PARK ROAD H/HEAD E TO W (NORTH NEWNTON)	73	Surfacing	5
Unclassified	UC156301/6	RUDGE LANE OARE	120	Surfacing	5
Unclassified	UC125502/1	CHURCH LANE (EAST OFF A342 RUSHALL)	160	Surfacing	5
Unclassified	UC156002/1	SHARCOTT DROVE SHARCOTT	100	Surface Dressing	5
Unclassified	UC105802/1	C38 GORES NORTHEAST TO UC T JUNC AT FREE TRADE	100	Surfacing	5
Unclassified	UC106201/2	RECTORY CLOSE (ALTON BARNES)	120	Surfacing	5
Unclassified	UC135902/1	MANOR LANE (MANNINGFORD ABBOTS)	80	Surface Dressing	5
Unclassified	UC305901/1	SMAY DOWN LANE OXENWOOD	80	Surface Dressing	5
Unclassified	UC116201/5	VILLAGE STREET ALTON PRIORS	199	Surfacing	5
Unclassified	UC115602/1	T JUNCTION NORTH TO BRIDGE (CHARLTON MANOR)	81	Surfacing	5
Unclassified	UC175901/1	SOUTHCOTT ROAD (GREEN DROVE TO KINGS CORNER) PEWSEY	80	Surface Dressing	5
Unclassified	UC075701/1	PARK VIEW (WEST OFF C51) CHIRTON	131	Surfacing	5
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	480	Surface Dressing	5

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC165903/1	SWAN MEADOW PEWSEY	140	Surfacing	5
Unclassified	UC095601/5	A342 NORTH TO 30MPH WILSFORD	60	Surface Dressing	5
Unclassified	UC226001/1	WESTCOURT ROAD (A338 TO B3087) BURBAGE	60	Surface Dressing	5
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	60	Surface Dressing	5
Unclassified	UC186001/1	FORGE CLOSE MILTON LILBOURNE	57	Surfacing	5
Unclassified	UC156301/6	RUDGE LANE OARE	60	Surfacing	5
Unclassified	UC266001/2	HOLLOW LANE (30MPH WILTON N TO C30)	60	Surfacing	5
Unclassified	UC095601/12	30/60MPH WILSFORD TO 40MPH HILCOTT	160	Surface Dressing	5
Unclassified	UC176003/1	LITTLE ANN LANE (FYFIELD)	240	Surface Dressing	5
Unclassified	UC075801/4	MANOR FARM LANE (30 MPH PATNEY NORTHEAST TO C240)	160	Surface Dressing	5
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	60	Surface Dressing	5
A Class	A345	C268 OPP. HOME FARM TO ENTRANCE TO HUISH HILL HSE.	350	Surface Dressing	6
A Class	A345	SWAN RD TO B3087 HIGH STREET	220	Surface Dressing	6
A Class	A345	SWAN RD TO B3087 HIGH STREET	300	Surface Dressing	6
A Class	A345	EAST END A342 1-WAY SECT. TO WOODBRIDGE RBT	590	Surface Dressing	6
A Class	A338	C195 (NAGS HEAD) TO X-RDS C74 (PICCADILLY)	210	Strengthening	6
A Class	A345	B3087 HIGH STREET TO C/L RAILWAY BRIDGE	230	Surface Dressing	6
B Class	B3087/172	30 MPH EAST TO 30 MPH EASTON ROYAL	210	Surface Dressing	6
B Class	B3087/172	30 MPH EAST TO 30 MPH EASTON ROYAL	210	Surface Course	6
B Class	B3087/110	BALL ROAD NORTHEAST TO 30 MPH PEWSEY	210	Surface Dressing	6
B Class	B3087/134	40 MPH EAST TO 40 MPH (MILTON LILBOURNE)	489	Surface Course	6
Unclassified	UC316401/1	ANNETT'S LANE BAGSHOT	530	Surface Dressing	6
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	330	Surface Dressing	6
Unclassified	UC206101/2	RAM ALLEY LANE (UC Y JUNCTION NE TO A346)	310	Surface Dressing	6
Unclassified	UC336001/1	WHITE FARM LANE BUTTERMERE	970	Surface Course	6
Unclassified	UC176001/1	KEPNAL LANE (PEWSEY)	60	Surfacing	6
Unclassified	UC115903/2	40 MPH LIMIT SE TO END THE PLANTATION	105	Surface Dressing	6
Unclassified	UC226103/1	WELL MEADOW BURBAGE	162	Surfacing	6
Unclassified	UC246001/1	WEST GRAFTON LANE (WEST GRAFTON)	100	Surface Dressing	6
Unclassified	UC115601/1	EAST END VILLAGE TO WEST END VILLAGE CHARLTON	60	Surfacing	6
Unclassified	UC256002/1	GREEN CLOSE (EAST GRAFTON)	60	Surfacing	6
Unclassified	UC266201/1	POTHECARY'S LANE CROFTON GREAT BEDWYN	220	Surface Dressing	6
Unclassified	UC075801/3	MANOR FARM LANE (EAST OFF C51 TO 30 MPH PATNEY )	170	Surfacing	6
Unclassified	UC135403/1	UC TO WIDDINGTON FARM UPAVON	60	Surface Dressing	6
Unclassified	UC135403/1	UC TO WIDDINGTON FARM UPAVON	80	Surface Dressing	6
Unclassified	UC346001/1	CHURCH LANE BUTTERMERE	120	Surface Dressing	6
Unclassified	UC296502/2	STYPE LANE (LITTLE BEDWYN)	100	Surface Dressing	6
Unclassified	UC135403/1	UC TO WIDDINGTON FARM UPAVON	110	Surface Dressing	6

Class		Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC095601/5	A342 NORTH TO 30MPH WILSFORD	135	Surface Dressing	6
Unclassified	UC165903/1	SWAN MEADOW PEWSEY	60	Surfacing	6
Unclassified	UC085601/1	WHITE ROAD (A342 NORTH TO C241) MARDEN	60	Surface Dressing	6
Unclassified	UC336101/1	ASHLEY DROVE BUTTERMERE	280	Surface Dressing	6
Unclassified	UC256001/1	SCHOOL LANE EAST GRAFTON	80	Surfacing	6
Unclassified	UC095601/12	30/60MPH WILSFORD TO 40MPH HILCOTT	60	Surface Dressing	6
Unclassified	UC135403/1	UC TO WIDDINGTON FARM UPAVON	80	Surface Dressing	6
Unclassified	UC085601/1	WHITE ROAD (A342 NORTH TO C241) MARDEN	160	Surface Dressing	6
Unclassified	UC256501/1	CHURCH LANE (BURBAGE)	80	Surface Dressing	6
Unclassified	UC256501/1	CHURCH LANE (BURBAGE)	80	Surface Dressing	6
Unclassified	UC266201/1	POTHECARY'S LANE CROFTON GREAT BEDWYN	60	Surface Dressing	6
Unclassified	UC266601/1	CHISBURY LANE CHISBURY	80	Surface Dressing	6
Unclassified	UC275901/2	CHAPEL LANE SPUR (WEXCOMBE)	60	Surface Dressing	6
Unclassified	UC306101/1	NOON'S FARM LANE (OXENWOOD)	140	Surface Dressing	6



DANGER AREA

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<b>Report to</b>	<b>Pewsey Area Board</b>
<b>Date of Meeting</b>	<b>12 May 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider six applications seeking 2014/15 Community Area Grant funding which are summarised below, and allocation of revenue funding.

1. Bouverie Hall Management Committee is requesting £1,475 towards electrical works to the hall, including a 48 way distribution board.
2. Burbage & Easton Royal Cricket Club is requesting £435 towards the purchase replacement parts for the gang mower.
3. Easton Royal Village Hall Committee is requesting £1,388 towards car park improvements.
4. Wilcot Village Hall is requesting £5,000 towards the purchase of new play equipment.
5. Great Bedwyn Playgroup and Toddlers is requesting £1,450 towards the purchase and installation of an outdoor shelter.
6. Burbage Village Hall Committee is requesting £998 to provide security fencing around the oil tank.
7. To ring fence £5,187 revenue funding for the Pewsey Community Area Partnership (PCAP)

It should be noted that numerous organisations approach the community area manager for advice; those that don't meet the criteria are not recommended to submit a full application. Only those that do meet the criteria are put forward for decision. It is for members to decide whether to approve or not, based on the information provided in this report.

Further information about each application and the Officer's comments can be found later in this report

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Pewsey Area Board has been allocated a 2014/2015 budget of **£36,079** for community area grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. In 2013/14 a single on-line application process for Community Area Grants (CAG) was introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.9. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.10. Officers are required to provide recommendations in their funding reports

(except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.

- 1.11. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.12. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite \(pewsey.ourcommunitymatters.org.uk\)](http://pewsey.ourcommunitymatters.org.uk). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<u><a href="#">Area Board Grant Criteria and Guidance 2014/15 as approved by delegated decision</a></u>
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## 2. Main Considerations

- 2.1. Pewsey Area Board has been allocated a 2014/15 budget of **£36,079** that may be allocated through Community Area Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are six funding rounds in 2014/15. This is the first and the remaining five will be held on
  - 7 July 2014
  - 15 September 2014
  - 3 November 2014
  - 12 January 2015
  - 9 March 2015
- 2.5. On 9 May 2011 it was agreed that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings that the Pewsey Community Area Manager, in consultation with the Councillors of the Pewsey Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the Pewsey Area Board budget. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Pewsey Area Board.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.
- 4.2. If all grants are awarded Pewsey area board will have a capital budget of £18,646 and revenue funding of £5,187 which the board proposes to ring-fenced for the Community Area Partnership.

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

### **8. Officer Recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1.	Bouverie Hall Management Committee	Electrical Upgrade including 48 way distribution board	£1,475

- 8.1.1. This application meets the grant criteria 2014/15. The applicant is the Bouverie Hall Committee, a not for profit organisation.
- 8.1.2. A recent electrical inspection has highlighted the fact that the hall's main electrical supply board must be upgraded to comply with enhanced regulations.

- 8.1.3. The Upgrade is a legal requirement on safety grounds. The hall is available for the whole population of Pewsey and the surrounding villages. The hall is heavily booked for meetings, films, live music, amdrams, keep fit and numerous other local activities.
- 8.1.4. The total project costs are £2976.00, the match funding is coming from the Hall's reserves.
- 8.1.5. The Hall is now 25 years old and substantial cash reserves need to be held to give protection for the many repair and maintenance costs of keeping this large Hall in useable condition. Being a large hall the repair bills can be expected to be substantial.

Ref	Applicant	Project proposal	Funding requested
8.2.	Burbage and Easton Royal Cricket Club	Repairs to gang mower	£435

- 8.2.1. This application meets grant criteria 2014/15.
- 8.2.2. The total project costs are £871
- 8.2.3. A set of gang mowers were purchased 3 years ago. Unfortunately the manufacturer is no longer trading, so replacement parts have to be custom made. Have recently acquired land for a new junior pitch adjacent to the home field the gang mowers will have twice the amount of acreage for cutting. Without efficient blades, even established grass is damaged, but new young grass would be torn out with their roots.
- 8.2.4. The project cannot be completely funded from reserves because the Club paid £8000 compensation to the then agricultural tenant for him to accept a notice to quit. It was substantially more than statutory compensation which was circa £1200. Legal fees were also double the estimate given to the Committee. The Club will require significant funding to develop the field. As most awards require match funding, the Club's reserves will be stretched for some time.
- 8.2.5. The main beneficiaries will be the club's groundsman and grounds maintenance volunteers, coaching staff and playing members. Of the 175 playing members over 100 are juniors; boys and girls.
- 8.2.6. The Club has ClubMark accreditation and is also a Focus Club for the development of youth in sport. Any monies saved by not having to purchase new gang mowers would go directly into our youth programme to be spent on coaching and welfare courses, kit and equipment.
- 8.2.7. Red Lion Field requires extensive repairs and reseeding after the wet winter. Without efficient mowers, the players will not have an acceptable surface to play on. The Club's two senior sides play in the West of

England Premier Leagues which sets standards for surfaces that clubs are obliged to meet.

8.2.8. The Club is very much part of the community and actively promotes social cohesion.

Ref	Applicant	Project proposal	Funding requested
8.3.	Easton Royal Village Hall Committee	Replace the village hall car park	£1,388

8.3.1 This application meets grant criteria 2014/15

8.3.2 The total project costs are £2,796, match funding is being provided from reserves.

8.3.3 The existing car park is no longer fit for purpose. it comprises plastic mesh embedded in the field surface. The car park is not able to be used for over half the year, and there is no other safe parking area available in the village. The proposal is to dig out the mesh, and replace it with a geotextile membrane, sub base, and top off with road planings, to create a free draining, all year round useable facility.

8.3.4 The results of this project will enable the village hall to be accessible to all, in all weather conditions. It will relieve very serious congestion outside the village hall, as currently vehicles have to park on either The Street, Ram Alley or the B3087. As the hall is located on the junction of the B3087 and The Street, congestion near to the junction creates a serious safety hazard. There are no footpaths in The Street. Neighbouring properties will no longer have vehicles parked outside, and have the benefit of safer access to their own drives. The road is narrow. The Provision of an all weather car park will enable more lettings of the hall, which will improve income generation, and reduce the need for future grant applications.

8.3.5 The committee does not have sizeable reserves, and out of them £1124 has been spent on replacing 40 year old tables, £1003 on hall insurance, and electrical repairs of £400. The outside of the wooden building has to be painted this year, and before that at least two of the window frames have to be replaced. The current estimates for this work are c £1500 .

Ref	Applicant	Project Proposal	Funding Requested
8.4	Wilcot Recreation Ground and Village Hall	New play equipment	£5000

8.4.1 This application meets grant criteria 2014/15

- 8.4.2 The total project costs are £24,485 – the remainder of the funds is sought from fundraising, reserves, an application to Awards4All and Landfill Tax Credits. At the time of publication £16,643 is unconfirmed, and any grant offered should be on the condition that match is in place before funds are released
- 8.4.3 The applicant is Wilcot Recreation Ground and Village Hall, a not for profit organisation
- 8.4.4 The existing play equipment (climbing frame) is becoming unsafe (a recent insurance report has highlighted weaknesses, is a potential risk to users and needs replacing). The swings are old (they date from between 1947 - 1964) and have now been served an Advisory Notice by the manufacturer instructing that it should be taken out of service immediately . The play park is an integral part of the village green and so replacement is required as soon as possible.
- 8.4.5 The project will benefit the children and parents in the community and surrounding villages. The pre-school nursery who use the village hall regularly to hold their sessions only currently have a small outside area and would utilise the new play area once risks are removed making this a more attractive proposition to parents and potentially growing the nursery and the activities for the children. Visitors to the area (caravans and camping behind the public house). Village fetes and local school events are regularly held on the green and the play area becomes a focal point at these event for the attending children (and therefore needs to be fully compliant and modernised for these events)

Ref	Applicant	Project Proposal	Funding Requested
8.5	Great Bedwyn Playgroup and Toddlers	Outdoor canopy and renovation of storage, repainting etc	£1,450

- 8.5.1 This application meets grant criteria 2014/15
- 8.5.2 The total project costs are £2,900. Match funding has not quite yet been achieved. At the time of publication, the group has raised £900, with £550 still to be sought. Any grant offered should be on the condition that match is in place before funds are released.
- 8.5.3 The project is to improve the outdoor space by building a permanent shelter over the patio area in the garden. Children could then play outside safely in all weathers. Temporary canopies have been used for years and these have to be replaced regularly. The patio space directly links the indoor area to the garden. There is room for riding bikes, playing games and exploring the outside environment. At the same time the group would like to renovate the wooden storage sheds, re-paint the racing track design onto the patio floor, creosote the fences and replace the sandpit frame.

8.5.4 This project will benefit the 40 children attending this OFSTED outstanding Pre-school and the 25 families who regularly attend the weekly toddler and parent sessions. It will enable the group to enhance the development and education of children under school age. It will allow the group to offer excellent outside play and education facilities. By investing in the facilities services will become more sustainable. The local community will benefit by having access to invaluable support for new parents and by having pre-school services that encourage social cohesion across all sections of our community. It will help to alleviate rural isolation by providing a quality service locally. The main beneficiaries would be the children who would be able to access our outside play area and equipment safely in all weathers.

Ref	Applicant	Project Proposal	Funding Requested
8.6	Burbage Village Hall Committee	Fence for Oil Tank	£998

8.6.1 This application meets grant criteria 2014/15

8.6.2 The total project costs are £998

8.6.3 An increase in thefts of oil in the area has led to the local Community Police officer advising the committee to take measures to reduce the risk of this type of theft occurring, especially after a 2013 theft of diesel oil from a commercial vehicle parked in the car park. The oil tank is in a secluded position behind the village hall in the car park. Various security measures have been evaluated and a security fence around the tank has been deemed to be the best option. The village hall committee has already put in place a minimum oil order policy.

8.6.4 An application has been made to the Pewsey Area Board rather than use the reserves. £15,000 of funds is held within a reserves policy for closure costs and unforeseen expenditure. There is also one other high cost maintenance outlay to fund in the next few months to cover for electrical work required. Further maintenance issues have been identified including an outstanding roof repair project assessed in 2010 to cost approximately £35000. So funds have to be kept to cover urgent repairs to the roof. Annual income varies and usually just about covers regular running costs. There is no accruals policy within the accounts.

<b>Appendices</b>	Appendix 1 Grant Applications –
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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